



February 1999

President's Message

Howard L. Longballa, Finance Director, City of Placentia

This is it—my last President's Message. I have been honored to serve as your President and President-Elect for the past two years. While I have many CSMFO experiences and memories to reflect on in the future, the one main thought that permeates all other is how fortunate our organization is to have such a dedicated leadership team. Whatever accomplishments have been achieved during my term is a direct result of the leadership team's commitment. Accordingly I want to personally thank the entire CSMFO Board, Standing Committee members (chairs, vice-chairs and senior advisors), chapter chairs, ad hoc committee members, seminar host committee members and League staff for their tremendous support. I look forward to seeing you at the Annual Conference in Monterey where during the opening session I will briefly update you on my past year's activities.

1999 CSMFO Annual Conference

February 27 – March 2, 1999

If you haven't sent in your conference registration – not to worry. There is still time to register for the 1999 CSMFO Annual Conference! The cut-off date for late registration is Friday, February 12, 1999. Registrations are still being accepted for the Pre-Conference Workshop, "Communicating with Confidence," the golf tournament, and the exhibitor's fair.

The number of exhibitors that have registered for the conference has doubled since our last update. Follow is the complete list of exhibitors, and more are being added weekly:

CSMFO Annual Conference

For more information or to register, please contact Kelly Gonzalez at (831) 646-3940

ADP (double booth)
Lefavi Systems
American Express
MBIA - Muni Financial
BNY Western Trust Company
Moody's Investor Service
Business Information Technology
Municipal Resource Consultants
City National Bank
Municipal Finance Corporation

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Be heard!

Mini-News is always seeking input from all CSMFO members on topics in any department section.

It's your newsletter!

California Society of Municipal Finance Officers

www.csmfo.org

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President	Howard Longballa Placentia
President-Elect	Mary Bradley Sunnyvale
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Bill Statler, San Luis Obispo

Cash Management

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Jim Randall, San Ramon
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Larry Schroeder, Lakewood
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Professional and Technical Standards

Karen Brust, San Diego
Genie Roberts, Temecula
Larry Hurst, Brea

Technology

Paul Arevalo, West Hollywood
Charles Dennis, Santa Monica
Robert C. Leland, Fairfield

Chapter Corner: Central Los Angeles Chapter

Diane F. Call, Director of Fiscal Services, Santa Fe Springs
Chair, Central Los Angeles Chapter

The CSMFO Central Los Angeles chapter consists of 26 cities ranging in population of over 3.7 million in the City of Los Angeles and under 100 in the City of Vernon. Several of our cities have significantly larger working population than resident population, including the City of Santa Fe Springs.

The members in our chapter enjoy sharing and networking information among the cities and special districts. Luncheon discussions always seem to include creative ideas for increasing revenue streams or increasing the quality of services provided without significantly increasing the budget.

One of the services often discussed is better education or communication with City residents about how City services are funded and how their tax dollars are spent. One of our meetings focused on improving budgeting communication with the public.

Joint chapter meetings were held with the South Bay Chapter to provide for more networking opportunities. We included in our meetings for this past year an open forum meeting for members to discuss topics most important to them.

For Santa Fe Springs fostering business and industrial development is a top priority. The City is a planned community with approximately 90% of its land designated for commercial and industrial use. An estimated 90,000 people commute daily into the City to work in one of the many businesses operating in Santa Fe Springs, making it an employment center for the surrounding communities.

Within the City several development projects are undergoing construction that will attract new businesses. Historically, Santa Fe Springs was an oil boom town with two operating oil refineries. One of these refinery locations is now being developed into an office park. The second refinery is scheduled to reopen soon.

Another project within the City includes an office building with a bridge crossing over the location's intersection connecting to a sculpture garden, providing a place of relaxation during the busy work day.

The success Santa Fe Springs has had in developing and redeveloping the commercial and industrial sector has allowed the City to provide a large array of services to the residents of Santa Fe Springs. These services include maintenance of 16 parks, library services, human services, including child care, social work, and senior programs, housing repair and safety upgrades, and year-round recreation activities, including summer concerts with artists such as Reba McEntire, Chicago, and the Beach Boys.

1999 CSMFO Annual Conference, continued

Dai Ichi Kangyo Bank of California
 NBS Government Finance Group
 David M. Griffith & Associates
 O'Connor & Company Securities
 Dreyfus
 PEBSCO (Public Employees Benefits Services Corp)
 E. J. De La Rosa & Company
 Pentamation
 Eden Systems
 People Soft
 Evensen Dodge
 Quadrant Systems, Inc.
 Fieldman, Rolapp & Associates
 Revenue & Cost Specialists
 Fitch IBCA
 SAP
 HdI Companies (The)
 Springbrook Software
 Hunter Group (The)
 State Street Bank
 HTE, Inc.
 Stone & Youngberg
 ICMA Retirement Corporation
 Sympro
 J.J. MacIntyre Company
 Thomson Municipal Group
 JPH International
 Union Bank of California
 Kinsell, O'neal, Newcomb &
 DeDios, Inc.
 Creative Computer Solutions
 Kronos
 Systems Consultants, Inc.
 Public Financial Management, Inc.

Also, while you're visiting the vendor fair be sure to stop by the CSMFO Board sponsored booth where Paul Arevalo and crew will provide hands on assistance in converting your financial documents into a file which can be posted on the internet. Bring your budget and/or CAFR on diskette (excel, word, etc.) and they will show you how to convert it.

We've got a tremendous line-up of quality keynote and breakout session speakers and trainers coming to Monterey. Here's a sampling:

Dr. Jim Tunney will weave his experience as an educator and former NFL referee into his address on the six essential qualities of a leader.

Jim Pelley will use his experience as a stand-up comedian and writer for the Saturday Night Live show to



enlighten us on the art and science of how to put appropriate humor in to our lives to become more creative, productive and less stressed.

David Pearce Snyder, Life-Styles Editor of *The Futurist* magazine, will paint a dramatic portrait of the demographic, socio-economic and technologic realities that will confront the nation in the years ahead and provide strategies for dealing with them.

David Bean, Director of Research for GASB and founder of the *GAAFR Review*, will update us on the latest developments regarding the Reporting Model Project and Y2K disclosures.

Our own **Jerry Rogers**, City of Riverside Finance Director, and **Ben Finkelstein** with the Stanford Group will present their well regarded, plain-English sessions on investment fundamentals for those new to the field or those who want a refresher.

Senator David Landis, an award-winning college law and public administration teacher as well as Nebraska state senator, will draw on his experience as a legislator and negotiator to show us how to broker agreements between seemingly intractable foes.

Gerard Miller, President and CEO of ICMA Retirement Corp. and founder of the GFOA investment newsletter *Public Investor*, will give us his insights on the global economic outlook and retirement plan strategies.

Ever wonder what the Internet is going to do to your city's revenue stream? We've assembled a panel of experts to discuss electronic commerce that includes **Brian Moura**, San Carlos Assistant City Manager, **David McPherson**, Revenue Audit

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Virtual Reality Comes to CSMFO Conference

Bill Statler, Director of Finance,
San Luis Obispo

Soliciting materials for the "Resource Room" for the CSMFO 1999 Annual Conference in Monterey (February 28 to March 2). As you may recall from our last three conferences, this room provides attendees with copies of policies from other cities that may be of interest to them.

This has been a very popular and well-attended conference feature in the past. But if things go as we hope, the 1999 seminar will be an historic one for the Resource Room — because it will be our last Resource Room! Why? Because we want to put all of this resource material on our CSMFO web site, where it will be available to our members not just once a year at the annual conference, but 365 days a year, 24 hours a day.

More importantly, for those interested in updating their policies, it will be as easy as "cut and paste" — no more tedious text entry with a variety of alternatives to choose from.

For the 1999 conference, we plan to have the traditional "white blizzard" of policies on tables in the Resource Room. But in the same room we will also have a PC connected to our web site, graphically showing how this same information can be more easily accessed and used electronically.

What Kind of Policies Are We Looking For? Here are some suggestions:

Ethics
Investments
Purchasing
Budget and Fiscal Policies
Debt Management
Travel
Internet and E-Mail Access and Use
Job Descriptions for Key Finance Positions
Credit Cards
Bond Disclosures
Requests for Proposals (RFP's) for Banking, Computers, Financial and Investment Advisors, etc

How to transfer your contributions?
Please send me your policies via email as an electronic file attachment (or embedded in your email, if that works better for you). This should make it easier for you to get it (them) to me — no copying, no envelope addressing, no mailing.

When Do We Need This? Please email me your policies by Friday, February 12 (earlier will be much appreciated by our Webmaster). If you're not going to use this message for return mail, my email address is: bstatler@ci.san-luis-obispo.ca.us. If you have any questions concerning this request, please email or call me at (805) 781-7125.

Thanks for your help in making this the best — and last — resource room ever!

Internet: City Budgets and CAFRs On-line

At this year's Annual Conference, the CSMFO Board is sponsoring a Technology Booth in the vendor hall. Representatives from the Technology

Committee will be providing members with hands on assistance in converting Budgets and CAFRs into PDF files that can be posted on the internet.

The Technology Committee will also be demonstrating the new CSMFO Professional Services directory which is currently under development. This directory will link the CSMFO Website to professional service providers and will include a catalog of company profiles and relevant experience. Additionally, The Professional Services Directory will link to the CSMFO Resources Directory allowing for quick reference to service descriptions and definitions along with sample related RFPs.

If you are planning to attend and would like assistance, bring your budget and/or CAFR on diskette in the following format: MS Excel or MS Word. If you do not have access to these applications, please contact Brian Ganley at the City of West Hollywood (e-mail: bganley@mailsrvr.ci.west-hollywood.ca.us or call 323/848-6477) so that we can make special accommodations.

Movin' On

Susan Hartman has been appointed Finance Director for the City of Yorba Linda

CSMFO

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Time to Gear Up for the State Budget

Bob Torrez, Director of Financial Management, Long Beach

In just a few short weeks we'll begin "Sailing into The New Millennium" from beautiful Monterey. The 1999 CSMFO Conference promises to be informative, enlightening and fun for all the participants. As the Intergovernmental Relations (IGR) chair, I'm particularly interested in obtaining your views on the Governor's budget, pending legislation, and other issues of mutual concern.

For 1999, I'm hopeful that we'll find more sympathetic ears in Sacramento. The election has brought a number of new faces to the legislature, many of whom hail from local government backgrounds. This new blood, together with the Governor's commitment to review the ERAF raids on local government finances, have given me reasons to have some optimism for the upcoming year. However, we'll need to remain ever vigilant to protect local government coffers from further state meddling. Remember, it was only a year ago that, in the face of a \$4 billion surplus, we had a real fight on our hands just to maintain our VLF allocations. Some political winds can wreak havoc, so we need to keep up a sharp lookout if we want smooth sailing in 1999 and beyond!

Some items to keep an eye out for in 1999 include:

Vehicle License Fee (VLF) fiddling - Now that the dust has settled it appears that Governor Wilson's

revenue projections may have been overstated after all. (Sound familiar?) Although local government escaped VLF cuts, we've been made whole through a "continuous appropriation" that must be approved each year. If things get tight in the State's General Fund our legislature could be sorely tempted to raid local coffers again.

Home-based business license fees - Last year we were successful in defeating AB 2065 (Cardenas) that would have exempted writers and artists from City fees. If you haven't checked lately, you may be surprised at the amount of revenue your agency derives from them. Help us keep a close watch on similar efforts in 1999.

Bank in-lieu payments - In 1998 AB 511 proposed returning bank in-lieu payments to local governments based on a banking activity and population formula. We'll need your help to return these payments to local governments.

Property Tax Shifts - AB 2471 would have frozen property tax growth for many cities and counties and shifted the increment to schools and special districts. This very dangerous legislation lingered on for far too long before it finally died in committee. The redistribution of property taxes is just too tempting for some in the legislature to resist.

ERAF restoration - This is a major concern of all local government officials in California. To date, billions have been extracted from local agencies with no end in sight. Governor Davis' budget mentions the ERAF shift and he suggests that "an analysis of the overall loss to

local government be conducted ... The Administration supports mitigation of the ERAF shift ... The Administration believes that local governments are entitled to share with state government the resources stemming from California's growth." It will be up to us to ensure this commitment is realized.

Internet Taxation - We are now under a 3-year moratorium. It's not too soon for us to begin working on a solution that protects local agencies from lost sales taxes.

This is just a short list of the issues we'll need to address in 1999. I look forward to discussing them with the IGR Committee members and any other CSMFO members who are interested. See you in Monterey.

The American Institute of Certified Public Accountants (AICPA) is now accepting nominations for the 1999 AICPA Outstanding CPA in Government Award. The deadline for nominations to be considered for the 1999 award is April 1, 1999. The award will be presented at the AICPA's 16th Annual National Governmental Accounting and Auditing Update Conference, August 2-3, 1999, in Washington, D.C.

If you have any questions or require further information, please contact Joy Rothwell, Technical Manager, at (202) 434-9213 or via e-mail at jrothwell@aicpa.org

By-Laws Changes

Paula Chamberlain, Director of Finance, Ponomia Administration Committee Chair

At the December 3, 1998 Board of Directors meeting, the Board approved the following by-law changes for submission to the organization. Please review them as they will be voted on at the CSMFO Annual Seminar in February. The complete by-laws can be found at the back of your current CSMFO directory.

Proposed amendments for February 1999:

ARTICLE II - MEMBERSHIP AND DUES

The major change in this article is the addition of a separate section for special district members.

Section A. Qualifications: Membership shall be open to any person presently or formerly actively engaged in the field of municipal finance, in one of the six following classifications, providing no direct conflict of interest exists.

Active Member: no change in text
Government associate Member : This classification shall be open to those persons presently or formerly engaged in municipal finance activities who do not qualify either as Active Members or as Commercial Associate members for membership in other classification.

Special District Member: This classification shall be open to persons presently employed on a full time salaried basis as the chief fiscal officer, assistant chief fiscal officer, or lead employee reporting to the chief fiscal officer of a special district.

Commercial Member: no change in text, letter change only

Student Member: no change in text, letter change only

Retired Member: no change in text, letter change only

Complimentary Membership: no change in text, letter change only

Transfer of Membership: no change in text, letter change only

Section C. Dues and Assessments

Dues for government associate and special district members shall not exceed dues for active members.

Dues for commercial members may be set at a higher rate than dues for active or government associate members as the board of directors may determine.

ARTICLE III - DIRECTORS AND OFFICERS

Major changes to this article include the redefining of the nominating committee, who counts the returned ballots, clarifies the status of board members who change membership classifications, and adds a non-voting board position to one member from a special district.

Section A. Directors

There shall be a board of directors consisting of nine persons, viz., the president, the president-elect, the immediate past president, and six members elected at large.

Section C. Election

Candidates for president-elect and for the board of directors shall be nominated by a nominating committee appointed by the president by October 1 of each year. The president, or designee, shall act as chairman of the committee and shall appoint one member of the board of directors and two four active members at large to serve on the nominating committee.

Said committee is to report its recommendations to the secretary on or before November 1 of each year. The secretary shall mail ballots to all active members not later than November 10 of each year. Ballots shall be returned to the secretary and shall be postmarked on or before 12:00 midnight, December 1st. Canvassing shall be completed prior to December 15 by the secretary and at least one active member appointed by the president.

Section D. Eligibility

Any active member in good standing is eligible for election to membership on the board, or for the office of president-elect. A change in membership status requires the member to vacate the board position or office.

Section I. Special District Liaison

The Nominating Committee shall nominate one member from the special district classification to represent special districts at board meetings. The board of Directors shall vote on the recommendations at the December board meeting and appoint the liaison by February 15th. The liaison does not have voting rights.

(Note: we also need to change the first line of the last paragraph in the Code of Ethics to recognize seven classifications of memberships and include the special district classification.) I also changed the Section A, item 1 to delete the number of categories to leave the sentence to read 'the following classifications' instead of specifying how many. This was intended to be changed last year but I missed it so I'm doing it for her.

Just What Training Does CSMFO Have to Offer?

Colleagues have probably mentioned a great CSMFO training they attended and you wanted to learn more about it. Attached to this newsletter is a summary of the programs that have been assembled by the career development committee. As you will notice some programs are offered on a regular basis at set times, such as the annual conference and weekend training. Others respond to hot topics like the bridge calls. The committee goal is to meet the needs of the members. If you have some suggestions or want more information, contact the committee chair, Jerry Rogers, or vice-chair, Jesse Takahashi—better yet attend the committee meeting at the annual conference.

All the News That Is Fit to Print - Right Now!

The CSMFO website is a service to all members and that service is only as good as the information that goes into it. If you have a hot piece of information you think would interest others or have an upcoming event that other finance directors should know about—share it! Especially welcome are innovative projects you have just implemented or articles you have written. We all want to hear about your successes and surprises. You can contribute by e-mailing your information to Frances at the CSMFO headquarters (medemaf@cacities.org).

GFOA Annual Conference

Financial Leadership for the 21st Century

The 1999 Government Finance Officers Association annual conference is scheduled for May 23-26 in Nashville, Tennessee. There are also pre-conference seminars scheduled for Friday, May 21, and Saturday, May 22. On Friday there will be a full-day seminar, "Performance Budgeting: Leading Trends for the Next Century," and a half-day seminar, "Managing Difficult Employee." The seminars on Saturday include a full-day seminar, "Emerging Technology for Enterprise Financial Systems," and a half-day seminar, "Fraud Happens!"

If you are interested in securing press credentials for the GFOA annual conference in Nashville or would like additional information, please contact Karen Utterback, Assistant Director/ Professional Development Center, at 180 North Michigan Avenue, Suite 800, Chicago, Illinois 60601, GFOA's Chicago office at (312) 977-9700 or fax to (312) 977-4806.

How Can You Make CSMFO Even Better?

Does your New Years resolution include getting more involved with organizations outside your workplace and expanding your network? Now is your chance to share your talents and thoughts to make CSMFO a stronger organization. CSMFO committees offer an excellent opportunity to get involved and meet others. Most

committees conduct business via telephone or electronically, so the time commitment is minimal. The annual conference will give you a chance to learn more about the CSMFO committees and what they do. Everyone is not only welcome but encouraged to attend. All committee meetings will be on Sunday, February 29 from 4 to 5 PM. Now is your chance to get involved in helping CSMFO prepare for the next century!

UCR Extension News

"The Budgetary Process in Governmental and Nonprofit Organizations" class will be held on April 7-June 23, 1999 in Riverside, California, on Wednesdays, 6:30-9:30 P.M., Fee: \$295. Overview of the financial planning process with emphasis on budgeting techniques, financial sources, chronologies, roles and politics. For information contact Deidre Stowell at (909) 787-3806, extension 1631 or check out the web site at www.unex.ucr.edu.

Mark Your Calendar For 1999

CSMFO Annual Conference

February 28-March 1,
Monterey Center/Double Tree

League Annual Conference

October 10-12, San Jose

Financial Management Seminar

December 9-10, Monterey
Conference Center/Double
Tree

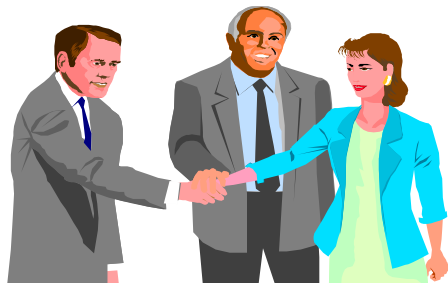
1999 CSMFO Annual Conference, continued

Specialist with the City of San Jose and **Annette Nellon**, Tax Professor with San Jose State University.

And there's many more sessions ranging from technology to current issues in accounting to brushing up your personal skills. If you haven't registered already, there's still time. Don't miss out.

For more information please contact the conference planning committee at (831) 646-3940, fax (831) 646-3726, e-mail: gonzalez@ci.monterey.ca.us or visit the conference website at www.monterey.org/csmfo99.

Welcome New CSMFO Members



The following list represents some changes of places and faces from last year's roster:

Gabriel Gonzalez, Finance Director, Arvin

Nancy Pedro, Finance Officer, Williams

John P. Reekstin, Director of Administrative Services, Huntington Beach

Pamela Arends-King, Principal Accountant, Seal Beach

Brant Lee, Foster City

Carrie Sweetser, New York

Inga Keldsen, San Francisco

Paul L. Chang, Senior Auditor, Anaheim

Scott Stickel, Portland

Rob Stout, Finance Director, Modesto

Kent W. Parker, Finance Director, Coalinga

Barbara J. Mulholland, Finance Director, Hollister

Vicki K. Baker, Fullerton

Charles A. Acocello, Partner, Moreland & Associates, Newport Beach

Dari Barzel, Vice President, Moody's Investor Service, San Francisco

Joan Steiner, Assistant Chief, Orange County Fire Authority, Orange

Debra Foster, Finance Manager, Lindsay

Judith Perry, Finance Manager, Lindsay

Thomas J. Levendowski, Assistant Finance Director, Porterville

Sheryl A. Lewanda, Budget & Finance Manager, Ventura

Robert Woolley, Deputy Finance Director, Clovis

Diane MacMillan, A.D. P. Manager, Oroville

Michael Fresques Jr., Chief Financial Officer, Hawaiian Gardens

Patty Lozinto, Accounting Technician, Healdsburg

Carol Strouse, Accounting Manager, Healdsburg

Tim McDermott, Assistant Finance Director, Temecula

Bill Pattison, Senior Accountant, Temecula

John D. Tasker, Finance/Leisure Services Director, Antioch

Erik Mezack, Assistant Finance Director, Antioch

Andre Oliveros, Accountant II, Antioch

David G. Graham, City Treasurer, Atascadero

Michael Kevin Mayer, Finance Officer, Big Bear City

Sofia Peterson, Accounting Supervisor, Tustin

Ruth F. Quinto, Revenue Officer/Assistant City Treasurer, Moreno Valley

Connie J. Rogers, Controller, Moreno Valley

Elizabeth Hudson, Finance Director/Treasurer, Danville

Julia A. James, Senior Vice President, O'Connor & Co. Securities, Newport Beach

Flora Tzeng, Senior Accountant, Milpitas

Emma Karlen, Assistant Finance Director, Milpitas

Jane Corpus, Accounting Services Manager, Milpitas

Loron C. Cox, Finance Director of Administrative Services, Ontario

Karen Watson, City Treasurer, Sutter Creek

Ruby Carrillo, Finance Manager, La Puente

Linda Lee, Financial Services Manager, Burlingame

Motoko Nakayama, Analyst, Albany

Kathleen K. Schmitz, Accounting Manager, Pleasant Hill

Dean Price, Finance Director, Gridley

Judy Stovner, Finance Director, Banning

Kevin Bullat, Fiscal Services Manager, Buena Park

Stephen Dunn, Director of Finance/Treasurer, Buena Park

Alfretta F. Earnest, Finance Director, Lynwood

Diana Edwards, Accounting Assistant, Cloverdale

Walter E. Hitt, Jr., Accounting Supervisor, Covina

Donna Mack, Senior Accountant, Covina

Irene Britz, Budget Coordinator, Covina

Diana Camou, Senior Financial Technician, Covina

Stanley Arend, Accounting Manager, Palo Alto

J. Kelly Sessions, Assistant to the City Manager, Colma

continued

Welcome New Members, continued

Leslie Suelter, Financial Services Manager, Encinitas
Carolyn Flowers, Budget Manager, Beverly Hills
Lisa Braun-Ward, Associate Manager, Glendale
Dan Zorn, Accounting Manager, Escondido
Ronney Wong, Finance Director, Lemoore
Laura J. Rocha, Accounting Manager, San Marcos
Bob M. Sands, Consultant, Hilton Farnkopf & Hobson, Fremont
Todd Duncan, Vice President & Manager, The Bank of New York, Los Angeles
Kristie Thomas, Principal Accountant, Riverside
John P. Murphy, Finance Director, San Bernardino
Dawn M. Van Gorden, Accountant II, Vacaville
Julie Delgon, Director of Finance, Rolling Hills Estates
David P. Culver, Director of Finance, Santa Cruz
June Overholt, Revenue Manager, Upland
Charles J. Dantuono, Accountant, Highland
Mark Dubeau, Manager, Orange
Lalo Trujillo, Vice President / Manager, A.G. Edwards & Sons, Inc., Los Angeles
Candace Neff, Vice President, Quadrant Systems, Inc., Kent, WA
Jeff Taylor, Vice President, Dreyfus, San Francisco
Jim Gledhill, Student, Santa Clara University, Clovis
Beth Gallagher, Administrative Services Officer, Chino
Maria Scott, Financial Analyst, Fremont
Kevin D. Prelgovisk, Administrative Services Manager, Long Beach
Michael Killebrew, Accounting Operations Officer, Long Beach

Wallace Wilson, Grants Accounting Officer, Long Beach
Joya C. De Foor, City Treasurer, Long Beach
Michael A. O'Connor, CPA, R.J. Ricciardi, CPA, San Rafael
James M. Thompson, Vice President, Bank of America, San Francisco
T.J. Reilly, Client Services Manager, Temecula
Robert J. Franz, Director of Finance & Administrative Services, Glendale
Kenneth R. Campo, Finance Manager, Vacaville
Michael B. Lynch, Finance Director, Calistoga
Robin Bertagna, Finance Officer, Yuba
Melinda J. Wall, Finance Director, Los Banos
Juan Castro, Staff Accountant, Los Banos
Roger Carroll, Finance Officer, Loomis
Jay Corey, Administrative Services Director, El Cerrito
Narciso P. Aguda, Accounting Manager, Delano
Valerie Maschal, Finance Director, Angels Camp
Christine Moorehead, Senior Accountant, San Clemente
Cindy Murphy, Finance Director, Gilroy
Robert Groeber, Chief Financial Officer, Visalia
Mario Ortega, Manager, Hutchinson and Bloodgood LLP, San Diego
Elaina Sarnoff, Sales & Marketing Associate, Dai Ichi Kangyo Bank of California, Los Angeles
John J. Quigley, Auditor - Controller, San Francisco
Chikako Galamba, Student, California State University, Yuba City
Carolynn Thomas, Finance Director/City Treasurer, Fort Bragg
Pam Hellewell, Accountant, Citrus Heights

Martin R. Cole, Finance Director, Sierra Madre
Barbara McLaren-Wiseman, Administrative Analyst, Long Beach
Collen E. Keith, Administrative Deputy, Huntington Beach
Timothy L. Coker, Vice President, State Street Bank of Trust Company of California, N.A., Los Angeles
Fabio L. Vasco, Partner, Vasquez Farukhi & Company, L.L.P., Los Angeles
Susan J. Halligan, Auditor Controller, San Andreas
Julie A. McManus, Information Systems/Account Supervisor, San Andreas
Jerry L. Lackey, Accountant Auditor, San Andreas
James E. Deaton, Finance Director, San Andreas
Hamid Hosseini, Finance Director, Carpinteria

Up the Ladder

RATE ANALYST - \$4,735 - \$6,368 per month. Under general supervision, performs technical, financial and statistical analyses associated with a variety of significant Authority-wide programs that impact rate decisions, ranging from analyzing the transfer of water, water mgmt prog and capital facilities to conducting analyses on the Authority's operating and capital budgets; and the devt of long-range financial forecasts and analysis associated with the Authority's capital improvement prog. Prepares analyses required in formulating the Authority's annual operating and capital budgets; develops revenue projections. Builds and maintains rate databases and spreadsheets using information obtained from Authority departments and other sources. Prepares long-term financial forecasts of costs, revenues and rates and charge including evaluation of impacts at the member agency level. Evaluates financial mgmt strategies including capital financing options and reserve policies. Conducts cost of service studies using industry accepted rate analyses procedures. Prepares materials relating to water utility rate and fees; initiate the devt of new rate structure; prepare and present rate

Up the Ladder continued

comparison studies. Develops computer rate models. Provides liaison to outside agencies and other utilities, and at times, makes public presentations. Maintains a detailed understanding of the MWD's rates and charges and how they impact the Authority. May supervise subordinate staff or act as technical lead with Authority staff, temporary personnel and/or consultants. Min qualifications include grad from a recognized four-year college or university with a major in finance, accounting, economics or math or a closely related field. Three years of exper in rate analysis in a utility environment preferably water. Strong computer skills with particular emphasis in excel and powerpoint. Strong written and oral communication skills preferred. Resumes will not be accepted in lieu of an application. Submit Authority application by March 5, 1999 to: San Diego County Water Authority Attn: HR Dept. 3211 Fifth Avenue San Diego, CA 92103 (619) 682-4299 www.sdcwa SDCWA is an EOE.

MANAGER OF FINANCE - Salary \$4,073-\$5,701/mo plus benefits, employer paid PERS, (salary presently under review) Cucamonga County Water District is seeking a qualified individual to manage and coordinate the operations within the finance department; to assume responsibility for the general accounting, cash flow, purchasing and inventory, payroll, receivable and payable; coordinates and oversees completion of the agencies annual audit and financial statement; exercises direct supervision over professional and clerical staff; oversees customer service. Ideal candidate would possess a bachelor's degree from an accredited college or university with major course work in accounting, finance or related field and four years of responsible accounting or finance experience including one year of administrative and/or supervisory experience. Application deadline is 2/16/99. To obtain required District employment application, contact Cucamonga County Water District, Human

ASSISTANT FINANCE DIRECTOR - City of Glendora, CA. (Salary: \$4,365-\$5,306/mo, plus management benefit package, including City paid PERS 2% @ 55). Under the direction of the Finance Director/City Treasurer, the Assistant Finance director directly supervises the City accounting, auditing and information systems personnel; supervises the Management

Analysts in charge of water billing, payroll, accounts payable and the cashier and assists in the planning, development, and control of the City budget. Applicants must have any combination equivalent to a Bachelor's degree in accounting, economics, business or a closely related field; and recent experience and training equivalent to three years of progressively responsible professional experience in local governmental accounting and finance, including at least one year in a supervisory capacity. Experience in computerized local governmental accounting and/or CPA desirable. City applications and resumes will be accepted until 100 applications are received or until February 26, 1999, at 5 p.m. For job flyer and City application call (626) 914-8206, or visit the City of Glendora Personnel Department located at 116 East Foothill Boulevard, Glendora, CA 91741.

ACCOUNTANT - Full time position available for an Accountant to perform professional level accounting, auditing, and financial analysis work in the preparation and maintenance of the District's general accounting system and governmental records. Qualified candidates will have three years of increasingly responsible technical accounting experience and training equivalent to a bachelor's degree with major coursework in accounting; a valid California drive license with a good driving record; and proven knowledge and experience in public financial operations, including payroll, budgeting, accounting, auditing, collection, and, computerized accounting processes. For an application packet apply in person or call the phone number listed below. The range for this position is \$15.092 to \$22.638 per hour. Applications must be received by 5:00 PM on February 16, 1999. Western Municipal Water District, 450 Alessandro Blvd., Riverside, CA 92508, (909) 780-9764 ext. 63. EOE.

BUDGET AND OPERATIONS ANALYST III - (\$4,806-\$5,901/mo plus City paid employee's share of PERS). The Budget and Finance Agency (BFA) of the City of Oakland is seeking to fill the position of Budget and Operations Analyst III. The Budget and Operations Analyst III is located in the Budget Division of the BFA. Incumbent is responsible for providing financial and operational analysis for all City operations. Requires bachelor's degree from an accredited college or university with major course work in economics, public administration, business administration, finance, or closely related field

supplemented with four years of increasingly responsible budget and operations analysis experience in local government or other complex fiscal organization. Apply at the Personnel Office or send a self-addressed stamped envelope to the City of Oakland, Office of Personnel Resource Management (OPRM), 150 Frank H. Ogawa Plaza, 2nd Floor, Oakland, CA 94612. Check our website at www.oaklandnet.com. Click on "City Jobs."

FINANCE DIRECTOR - City of Monterey, host of the 1999 CSMFO Annual Conference, the City of Monterey (pop. 32,000) is seeking a Finance Director. With a staff of 16, the Finance Department performs all accounting, treasury, revenue collection and licensing, risk management and purchasing functions. Total operating budget is \$54 million. The ideal candidates will have strong technical, customer service, leadership and management skills and will recognize the value of the team environment. Candidates should possess a BA/BS in accounting, finance, business or public administration or a closely related field; master's degree and/or CPA desirable. Salary is \$7,936 per month. If you are interested in this outstanding opportunity, please send your resume including current salary and the names and phone number of five professional references to: Bobbi Peckham, DMG-MAXIMUS, 4320 Auburn Blvd., Suite 2000, Sacramento, CA 95841, e-mail: recruit@dmg.maxinc.com. Final filing date: March 5, 1999.

FINANCIAL SERVICES OFFICER - Five years of increasingly responsible experience in a variety of financing and accounting functions. Including three years of supervisory experience. Education equivalent to a Bachelor's degree from an accredited college or university with major course work in finance, accounting, business administration or related field. A master's degree in business, finance, or public administration is highly desirable. Salary \$5889 - \$7175 per month based on a five step salary plan. Final filing date February 18, 1999 Original, completed applications and supplemental questionnaires must be received by the personnel office no later than 5:00 p.m. on the final filing date. Postmarks will not be accepted. For a complete application package please contact: Santa Clara Valley Water District at (408) 265-2607 ext. 2085 or e-mail us at recruit@scvwd.dst.ca.us.

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Up the Ladder, continued

ACCOUNTING OPERATIONS SUPERVISOR

- City of Monrovia, CA (Sal: \$3,153 - \$4,024/mo., plus excellent benefit pkg.). Will serve as first-line supervisor for staff performing City payroll, accounts payable, accounts receivable, utility billing, cash collections and other related finance operations. Requires B.S. in business administration, accounting, or closely related field, plus three years progressively responsible professional experience in municipal accounting work, including two years in a supervisory capacity. Familiarity with Microsoft Word and Excel desirable. Contact City of Monrovia, Human Resources Department, 415 S. Ivy Avenue, Monrovia, CA 91016 to obtain City application form or call (626) 932-5592 msg. Code 2701. Apply by 2/25/99. EOE.

DIRECTOR OF ADMINISTRATIVE SERVICES

- \$4,506-\$6,040 per month. The Town of Yucca Valley is seeking a professional to fill the senior management position of Director of Administrative Services. The selected individual will function as the administrative head of a department whose primary responsibilities include Financial Services (Accounting, Audit, Budget Preparation, and Treasury) and Human Resources Management (payroll, benefits administration, administration of the Town's classification and compensation plan, and etc). The Director also manages internal services functions (communications and data processing) and serves as the Town's contract administrator, risk manager, and is the purchasing officer. The current occupant also acts as the Town Treasurer, as appointed by the Town Council. The director is a member of the Town's management team. The successful candidate will have a bachelor's degree in public or business administration, accounting, finance or closely related field, the ability to communicate concisely, both orally, and in writing, and five years of progressively responsible administrative experience which has involved municipal accounting, data processing, and employee relations or closely related experience, including at least three years of supervisory experience at the mid-management level. The position includes excellent benefits including 100% paid employee PERS, PERS Health, dental, vision, and optional employee paid deferred compensation participation.

Application must be submitted to The Town of Yucca Valley, 57090 Twenty-nine Palms Hwy, Yucca Valley, CA 92284 prior to 5:00 PM on Friday, March 5, 1999. For application contact (760) 369-7207. Drug Screening required. EOE/AA/ADA.

INTERNAL AUDITOR - City of Ontario, \$3,757 - \$4,586 per mo plus City Paid PERS. Conducts internal audits of both inter- and intra-departmental fiscal affairs, systems and procedures to determine compliance with City financial control and sound management practices and to ascertain the reliability and quality of accounting and other data developed with the established reporting systems. BA/BS degree in business or public administration, accounting or a closely related field; 3 years of auditing experience with knowledge of advanced accounting and auditing procedures and techniques; and Class C CA driver's license required. MA degree and Certified Internal Auditor designation are desirable. Open until filled, applications reviewed on a monthly basis. Apply at Ontario Personnel Department, 303 East B St., Ontario, CA 91764. (909) 391-2580. AA/ADA/EOE.

PURCHASING AGENT - City of El Segundo, \$50,148 - \$60,960 annual base salary. Plans, organizes & directs city purchasing & central stores activity; administers contracts, develops & implements bidding policies & documents & specifications for supplies, materials, equipment & services; directs transfer of City equipment/disposition of surplus property, maintains fixed asset & inventory records. Requires: BA in Pub/Bus Admin, Finance, or related field, plus 4 yrs professional purchasing experience including min. 1 yr supervisory experience. CA Municipal purchasing experience is preferred. APPLY BY: 5:00 P.M., Friday, February 26, 1999. For city application form, supplemental questionnaire & detailed job brochure, call the City's 24-hour job hotline (310) 607-2220. City is a Merit System Employer.

ACCOUNTING SYSTEMS ANALYST

- Three years of responsible professional accounting experience including use and analysis of automated accounting systems, plus equivalent to a Bachelor's degree from an accredited college or university with major course work in accounting, finance, or a closely related field. Salary \$4668 - \$5688 per month based on a five step salary plan.

Final filing date February 18, 1999. Original, completed applications and supplemental questionnaires must be received by the personnel office no later than 5:00 p.m. on the final filing date. Postmarks will not be accepted. For a complete application package please contact: Santa Clara Valley Water District at (408) 265-2607 ext. 2085 or e-mail us at recruit@scvwd.dst.ca.us.

ADMINISTRATIVE SERVICES MANAGER

- City of Marina, CA (Salary: \$56,472 - \$68,388/annually). Under general supervision of the City Manager, the Administrative Services Manager is directly responsible for the effective administration and management of all aspects of the City's Fiscal services, risk management, general technology and human resources/labor relations services and programs. Fiscal services include accounting, treasury/cash management, revenue collection, risk management, data processing and coordination of the City's budget process. Ideal candidates will have a Bachelor's degree from an accredited college or university with major course work in business administration, accounting, public administration or a closely related field and five years of increasingly responsible experience in budgeting, accounting and financial work including considerable administrative and supervisory experience, including some experience in human resources work management functions. A CPA license desired. A valid California State Driver's License is required. Apply by March 1, 1999, 5 P.M. Application packet may be obtained at City of Marina, 211 Hillcrest Avenue, Marina, CA 93933. Phone: (831) 384-2721, ext 7402. City application required. Up to the top 10 candidates will be invited to complete a questionnaire and out of the responses the top eight candidates will be invited for an interview.

Please email your job advertisement to
nguyenm@cacities.org, fax
(916) 658-8240, or call Mai
Nguyen at (916) 658-8210 for
more information.

Members' Professional Services

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