



October 2000

President's Message

Derek Hanway, Financial Services Director, City of Burbank

September has been a busy month. I had the opportunity to attend the Washington Finance Officers Association annual conference in Ocean Shores. Immediately after this conference was the CSMFO Annual Board Retreat and Meeting. I would like to spend the balance of this article discussing the results of these meetings.

CSMFO GOAL-SETTING RETREAT

The CSMFO Board, along with Committee chairs and vice-chairs meet annually to review the progress of the prior year's goals and establish new ones for the next year. It always amazes me how much gets accomplished each year, considering we are a volunteer organization. With this said, we are looking for more membership involvement. If you have an interest in any of the following goals for 2001, please let me know. The strength of the organization relies on members' willingness to volunteer time. A highlight of some of the goals established during this retreat is as follows:

- Develop affordable and accessible GASB 34 implementation training for our members. GASB 34 implementation will be

the most significant challenge to our membership in recent history. We believe there are not sufficient training opportunities that neither are affordable nor accessible to our members. The board committed to invest the funds necessary to develop an affordable and accessible GASB 34 training program for our members. Due to the urgency of the issue, the program needs to be rolled out by next spring. The GASB 34 Implementation Task Force has been assigned the responsibility to select a contractor for the development and delivery of this significant program.

NEW to CSMFO is the CAFR Awards Program for special districts! An application for the award program is attached to this newsletter. For more information, read inside article on page 4.

- Review the committee structure and roles. The board directed each committee chair to prepare a report for the December Board meeting that discusses the purpose and any proposed changes related to the committee. The board believes that some restructuring of committees may be necessary to improve effectiveness.

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Attachment: CAFR for Special Districts Application Form

The mini-News is your newsletter! Take advantage of our monthly publication by sharing with us your ideas. CSMFO is always seeking input from all members on topics in any department section.

Do not forget to visit the Web site at www.csmfo.org for the latest news!

California Society of Municipal Finance Officers

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President-Elect	Bill Statler San Luis Obispo
Past President	Mary J. Bradley Sunnyvale
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Special District

Liaison Karen Brust
San Diego Water Authority

Committees

Administration

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Gary Hill, Lancaster
Irwin Bornstein, Mission Viejo

Annual Seminar

Dennis Danner, Newport Beach
Ron Bosworth, Santa Rosa
Howard Longballa, Alhambra
Stan Lindsay, Consultant

Budgeting and Management Reporting

Anita Lawrence, Camarillo
John Cuevas, Big Bear Lake
Tim Hansen, San Leandro

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Mary Bradley, Sunnyvale

Debt, Retirement and Treasury

Zane Johnston, Tracy
Bradley Grant, Merced
Robert Torrez, Long Beach

Intergovernmental Relations

Gary Nordquist, Fontana
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Genie Roberts, Temecula
Bret Plumlee, El Segundo
Larry Hurst, Brea

Technology

Mark Alvarado, Monrovia
David Bass, Lake Forest

Scholarship/CFO Program

Ken Nordhoff, San Rafael
Candis Hong, Thousand Oaks
Barbara Underwood, Vista

Chapter Corner: Peninsula

Richard Averett, Chapter Chair, Finance Director,
City of San Carlos

The Peninsula Division covers San Francisco, San Mateo and Santa Clara counties. Three to four times a year the chapter holds combined meetings with East Bay, North Bay and California Municipal Treasurers Association (CMTA) divisions 4, 5, and 7. Usually, the agenda consists of two items, one on municipal finance and another on treasury. In many instances the finance director has the responsibility of treasury functions. Therefore, the combined meetings seem to be more efficient and serve a broader based interest group. One of our meetings is the annual holiday luncheon held in December with a guest speaker presenting an economic outlook for the next year.

On a bi-monthly basis the cities of San Mateo County, called SAMFOG (San Mateo Finance Officer's Group), hold meetings where there is representation from the County Property Tax Assessor's and the Controller's Offices. These meetings address local issues and current events. The meetings provide a great opportunity for the county and cities to work in partnership.

The SAMFOG meetings are also a forum for establishing county-wide contracts such as a Parking Citation Processing contract with one vendor, San Mateo County cities and the county, and special districts. Members of SAMFOG are also working on developing a Deferred Compensation Plan that would be available to all local public agencies, beginning before January 1, 2000.

Legislative Update

As this *Mini-News* goes to print, a number of key bills for local government still sit on the Governor's desk. The ERAF cap bill SB 1637 (Burton), the \$200 million in state funds for local government AB 1396 (Aroner and Villaraigosa), and the binding arbitration bill SB 402 (Burton) all await the Governor's signature or veto. Once the Governor acts on these bills, a notice will be sent via the group e-mail. The Governor has until September 30 to sign or veto bills. If he does nothing, the bill becomes statute without his signature.

At the annual conference, the General Assembly of the League of California Cities voted to initiate litigation against the State to invalidate SB 402 if it is signed into law. A legal advisory task force has been formed to initiate action and contract with lead counsel should action be necessary. Discussion is underway with individual cities and counties who may also join in the suit. League members viewed this step as a proactive stance against erosion of local control by the State.

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CSMFO 2003 Annual Seminar

Dennis Danner, Annual Seminar Committee Chair, Administrative Services Director, City of Newport Beach

The Annual Seminar Committee is looking for a few good Northern California cities. We have begun the process of securing a site for the 2003 Annual Seminar and we are looking for a Northern California city willing and capable of hosting the annual seminar. Requirements or desirable attributes for the host city include:

- Adequate hotel facilities for 350 rooms for two nights of the seminar
- Meeting room facilities capable of accommodating up to 700 seminar registrants
- Vendor facilities able to accommodate 60 vendors for a two-day Vendor Faire
- Separate banquet facilities capable of seating 400 registrants for the annual award banquet
- Good transportation to the host city
- A willingness on the part of the host city to work hard in sponsoring the annual seminar
- A willingness on the part of the host chapter to help the host city in sponsoring the annual seminar

Believe it or not, hosting the annual seminar is a rewarding experience - in addition to a lot of hard work. Our annual seminar is usually held at the end of February and could be held on Sunday through Tuesday, or Wednesday through Friday. CSMFO contracts with the League of California Cities to handle all registrations for the seminar and the Career Development Committee coordinates the program. The role of the host city is to coordinate the hotel and meeting facilities as well as the award banquet and spouse activities. If you are interested, please contact Dennis Danner, city of Newport Beach, at 949/644-3123 or at ddanner@city.newport-beach.ca.us.

Keeping Our Heads

Mike Dennis, Director of Finance, City of Santa Monica

If you are like me, my work demands are steadily increasing, there are more and more interruptions to my work day, and everything seems to be moving

Lost In Cyberspace

Has your e-mail box seemed empty lately? Does it seem like the CSMFO group e-mail list has been unusually light? Unfortunately for many CSMFO members, the listserve program has been unable to deliver messages for the last several weeks. This is a concern both for the members with bounced messages and for those posting requests for information. The CSMFO webmaster has been working with the service provider to isolate the problem and have it solved by the time you receive this newsletter.

The delivery problem is spread throughout the membership region, so is not isolated to one or two member locations. This makes problem solving more difficult. In the past, we have identified incompatibility between the CSMFO listserve and the member's e-mail system because messages are addressed to members@csmfo.org with a blind copy to the member's e-mail address. The member's e-mail system does not recognize the blind copy address.

All members of the group list should be aware this situation exists, especially when a request for information or survey is placed on the listserve. The replies may not be as comprehensive as in the past. If you do see a message posted on the list and are aware of other cities or special districts that have information specific to the request, please advise the requester to contact that city or special district. Once the problem is solved, a message will be posted advising all that the system is up and running. Thank you for your patience and assistance in the interim.

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Special Districts Outstanding Financial Awards Program Unveiled for Fiscal Year Ended 1999-2000 Comprehensive Annual Financial Reports

Karen P. Brust, Special District Liaison, Director of Finance/Treasurer, San Diego County Water Authority

For the first time ever, a Special Districts Outstanding Financial Reporting Awards Program is being offered to all CSMFO Special District members for Comprehensive Annual Financial Reports (CAFRs) for Fiscal Year ended June 30, 2000. This is an excellent opportunity to submit your CAFR to the program and be recognized for your dedication to financial management by being awarded a Certificate of Award for Outstanding Financial Reporting. It is also an excellent opportunity to have your report reviewed by your peers in order to receive valuable expertise and feedback. The program is available to all CSMFO members. Component units are not eligible. The cost to submit your document is \$25. This nominal fee will offset the costs incurred to administer the program. Deadline for submittal is **DECEMBER 8, 2000**. The application form and application supplement are provided as an attachment to the *Mini-News*.

In order to make this new program a success, we need your help as a Special District CAFR reviewer. Please consider sharing a few hours of your valuable time by participating not only in the program, but as a reviewer, as well. You are CSMFO's greatest resource! If you are interested in volunteering to be a reviewer, please contact:

Karen P. Brust
San Diego County Water Authority
Special District Liaison to the Board
Professional/Technical Standards Committee
3211 Fifth Avenue
San Diego, CA 92103-5718
619/682-4275; fax 619/574-0926
kbrust@sdewa.org

If you have any questions regarding this program, please contact me directly. This is a new and exciting opportunity. Your support in participation and volunteerism will make it another successful CSMFO program. Good Luck and thank you, in advance, for your generous contributions of time.

Awards Submittal Deadline Approaches

John R. Cuevas, Budgeting and Management Reporting Committee Vice-Chair, Finance Manager, City of Big Bear Lake

For the Operating Budget, Capital Budget, Innovation in Budgeting, and Public Communications Awards, the November 3rd deadline is coming up fast.

Applications received after November 3rd will not be accepted. A postmark will not qualify - sorry, no exceptions. Make sure you provide adequate time for whatever means of shipping you select.

The application forms can be downloaded from the CSMFO website or transmitted via email attachment by sending John Cuevas a request at: jcuevas@citybigbearlake.com.

A check, payable to CSMFO should be forwarded along with your submittal. Submit one fee for each category you apply to.

Thank you for participating in this program. For more information, contact Anita Lawrence in Camarillo (805/388-5320), or John Cuevas in Big Bear Lake (909/866-5831, ext. 114).

CSMFO mini-News

1400 K Street, Suite 400
Sacramento, CA 95814
916/658-8210
Fax: 916/658-8240

E-mail: nguyenm@cacities.org
Website: www.csmfo.org

President's Message, *continued*

- Define the role of special districts within CSMFO. The role of Special District members is evolving. Are we adequately serving the needs of our Special District members? The Membership Committee will review this issue and make recommendations to the board.
- Provide better training for our chapter chairs. The strength of our organization lies within each chapter. Currently, training consists of a breakfast orientation at the annual seminar, and we believe more training would assist chapter chairs in their position. Perhaps a half-day training session is needed. As I will be responsible for the chapter chairs in 2001, I have been assigned this goal. If you have any ideas, please let me know.

Other goals were also developed. A comprehensive listing will be made available on the CSMFO website.

CSMFO BOARD MEETING

The following are some of the highlights from our September board meeting:

- Mary Bradley, past-president, officially replaces Jerry Rogers as the senior advisor to the Career Development Committee. As you may have heard, Jerry is beginning a new career with Union Bank of California. I would like to thank Jerry for his tremendous service over the years with the Career Development Committee. Mary has also been extensively involved with this committee and I appreciate

her willingness to serve as the senior advisor

- The board has authorized the development of a new CSMFO logo. As part of this discussion the board decided not to pursue a name change at this time; however, the board felt that it is time to change the current logo. We would like to unveil the new logo in February.
- The board approved a change in policy related to corporate sponsorships for our annual conference. The board has been discussing this issue for as long as I have been attending board meetings. The current policy has been evolving over the past few years. Each annual conference committee proposes changes to the policy with the goal of presenting a quality annual conference while maintaining reasonable registration fees. The board believes that it is time to aggressively attract corporate sponsors without becoming too commercially driven. The board would appreciate any feedback after the San Jose conference as we continue to develop our corporate sponsorship policy.
- The board approved a budget award appeals process. In the past there has been no formal process for appealing the decision of the Budget and Management Reporting committees rejection of an award. We believe that appeals should be infrequent; however, we now have a formal process.
- The board directed the Intergovernmental Relations Committee to prepare an article for Western City Magazine related to the

PERS 3% @ 50 benefit. The 3% @ 50 is a significant benefit enhancement. We are concerned with what is being discussed by the safety unions as well as the actuarial information from PERS. As finance professionals, it is our duty to ensure that the decision-makers understand the long-range financial impact of adopting this benefit. The purpose of this article will be to provide an understanding of the cost of this benefit.

If you ever wondered how decisions are made please, feel free to attend any board meeting. The meetings are open to all of our members.

MARK YOUR CALENDARS

Understanding Municipal Securities Regulations Seminar
November 2, 2000
Sacramento, CA

CSMFO Weekend Training
November 17-19, 2000
Sacramento, CA

Financial Management Seminar
December 7 & 8, 2000
San Diego, CA

CSMFO Annual Conference
February 25-27, 2001
San Jose, CA

CMTA Annual Conference
April 23-27, 2001
Riverside, CA

Legislative Update, *continued*

On another note, CSMFO members are encouraged to examine the fiscal implications of Proposition 37 on the November ballot. The League Board of Directors voted to oppose the initiative as an effort to further constrain cities' fiscal authority. If passed, litigation is likely to determine precisely what kinds of fees the initiative covers. A session on the implications of the initiative was presented at the League annual conference and a copy of the paper from that session is available on the League's new website www.cacities.org under the "What's New" section of the Briefing Room. The initiative covers fees by the State and all local government agencies. The League's Priority Focus Issue Number 10-2000 dated September 22, 2000 (also available on the website), discusses how cities may take a position on initiatives within their legal parameters. Additional information on Proposition 37 and other November ballot measures may be found on the California Voter Foundation's website at: www.calvoter.org/2000preview/measures.html.

The League's annual Legislative Briefing is scheduled for November 14 at the Burbank Hilton and November 15 at a northern location to be announced. The session covers legislation passed during the last session that will have implications for cities. As in the past, the briefing is delivered in interest areas such as transportation, revenue and taxation, employee relations and housing and economic development. A registration announcement will be mailed to cities soon and will also be available on the League website.

As the MiniNews goes to print, the Governor took action on a number of E-Commerce related bills:

AB 2412 (Migden) The "clicks and mortar" bill was vetoed. The Governor stated in his message, "In order for the Internet to reach its full potential as a marketing medium and job creator it must be given time to mature."

SB 1949 (Costa) The Governor also vetoed this bill that would require the Governor to join or send an appointee to participate in multi-state discussions on tax simplification and uniformity. The Governor claimed the State already participates in multi-state forums and the legislation was unnecessary.

SB 1933 (Vasconcellos), creating a California Commission on Tax Policy in the New Economy, was signed by the Governor. The legislation includes local government representatives on the Commission.

AB 1784 (Lempert), extending the internet tax moratorium for three years, was signed by the Governor. However, since the bill was co-joined with **AB 2412** the moratorium extension will not be enacted.

Keeping Our Heads, *continued*

faster and faster. How do we keep our focus and maintain some serenity under such stressful conditions? Over the last several years, I have begun to learn various personal skills that are helping me to keep my head balanced: regular exercise, yoga, meditation, and Tai Chi. I believe that developing such skills are just as important as my professional and technical skill development. Recently, a few finance staff from other

cities shared with me what they are doing: going out for a short walk every day at a set time in the morning, stretching in the morning as a group, and providing a quiet room at work for staff to go to for a short meditation. I bet some of you out there are also employing other skills and techniques. So, on behalf of CSMFO, I have agreed to compile a list of what folks are doing in this area. Please share what you are doing with me by e-mail, Mike-Dennis@ci.santa-monica.ca.us, or phone me at 310/458-8281. Based on your responses, we may present a panel on this topic, and I would be willing to teach a brief introductory Tai Chi class at the next CSMFO annual conference. I am looking forward to hearing from you.

Welcome New Members



Gloria Fusco

Interim Controller
Tahoe City Public Utility District
530/583-3796, ext. 41
gusco@tcpud.org

Jennifer Haney

Manager
Carpenter Kuhen & Sprayberry
661/325-7500, ext. 18
jhaney@ckscpa.com

Richard Mays

Staff Accountant
City of Sierra Madre
626/355-7135
glacntsm@aol.com

Chapter Meetings

*Chapter meeting
announcements
are available 24
hours and 7 days a
week at
www.csmfo.org*

South Bay

Agnes Walker (Financial Services Director - City of Redondo Beach) & Viki Copeland (Finance Director - City of Hermosa Beach), Chapter Co-Chairs

Date: Thursday, October 19, 2000
Place: Holiday Inn Gateway (Torrance)
19800 S. Vermont Avenue
Torrance, CA 90502
Spkrs: Rob Braulik (California Communities CALLEASE) and Lance Holman (Master Lease Purchase Financing)

Central L.A.

Dennis MacArthur, Chapter Chair, Finance Director, City of Signal Hill

Date: Thursday, October 19, 2000
Place: Holiday Inn Gateway (Torrance)
19800 S. Vermont Avenue
Torrance, CA 90502
Spkrs: Rob Braulik (California Communities CALLEASE) and Lance Holman (Master Lease Purchase Financing)

San Diego County

Kathy McHorney, Chapter Chair, Finance Manager, City of Santee

Date: Thursday, October 19, 2000
Time: 12:00 P.M.
Place: LaJolla Marriott
4240 LaJolla Village Drive
San Diego, CA
Spkrs: To be determined
Rsvr: Kathy McHorney
@ 619/258-4100, ext. 142 or
kmchorney@ci.santee.ca.us

Coachella Valley

Craig A. Graves, Chapter Chair, Finance Director, City of Coachella

Date: Friday, October 20, 2000
Time: 12:00 P.M.
Place: Indian Wells Tennis Gardens,
Club Suite
78200 Miles Avenue
Indian Wells, CA
Program: Tour of Indian Wells Tennis
Gardens
Workshop on GASB 34 using MS
Word and Excel
Rsvr: By Friday, October 13, 2000 to
Susan @ 760/776-0235

Redwood Empire

Jim McAdler, Chapter Chair, Administrative Services Director, Town of Windsor

Date: Wednesday, October 25, 2000
Time: 9:00 A.M.
Place: Santa Rosa City Hall Annex
(2nd floor conference room)
90 Santa Rosa Avenue
Santa Rosa, CA
Spkr: To be determined
Rsvr: Jim McAdler @ 707/838-5354 or
jmcadler@townofwindsor.com

Up the Ladder

SENIOR ACCOUNTANT/AUDITOR I - Orange County Fire Authority (OCFA).

Salary: \$3,299 to \$4,448/mo. The OCFA invites you to join our model joint powers authority consisting of 21 partner cities and unincorporated areas of Orange County. The OCFA proudly provides fire and public safety services to residents from 61 fire stations. This outstanding opportunity offers excellent benefits including 100% employer-paid retirement contributions. This position is located at our headquarters site conveniently located to major points of interest. OCFA is seeking a uniquely qualified individual who will be responsible for performing complex and difficult accounting and auditing work. This position will prepare a variety of accounting, statistical and narrative reports and ensure financial compliance including GASB 34. There is currently one vacancy in the

Finance Division. This position reports to the Manager of the General Ledger Unit.

Requires: Option I: 1 year of experience as Accountant/Auditor II w/OCFA. Option II: BA in accounting or related field including 36 semester units in elementary, intermediate and advanced accounting, auditing, cost accounting, business law and other related business courses and 2 years of experience performing professional accounting and/or auditing work (verification of college transcripts will be required upon appointment). Apply by: October 13, 2000 at 5:00 P.M. For application materials (required) call: 714/780-8049 or apply at 1110 E. Chapman Ave., Ste. 110, Orange, CA 92866, 7:30 A.M. - 5:30 P.M., Mon-Thu, or 8 A.M. - 5P.M., Fri. EEO. Web site: www.ocfa.org.

SENIOR ACCOUNTING OFFICE

SUPERVISOR I - Orange County Fire Authority, CA. Salary: \$2,763-3,692/mo., plus benefits including 100% employer-paid retirement. OCFA is seeking a uniquely qualified individual who will be responsible for performing a wide variety of highly responsible and complex work in the areas of accounts payable, payroll and timekeeping. This position in addition to directly supervising the work of staff supporting these units will assume responsibility for all activities in the absence of the Payroll Services Manager. Requires three years related experience. Education may substitute for up to two years of required experience. Requires job application and supplemental questionnaire. Resumes not accepted in lieu of application materials. Closes 10/30/00. Request application materials at 714/780-8049 or HR 1110 E. Chapman Ave, Ste. 110, Orange 92866, or visit our website at www.ocfa.org. EEO Employer.

SENIOR ACCOUNTANT - City of Pomona, CA. Salary: up to \$56,244 annually, DOQ plus 6% education incentive for a Master's degree, 9/80 work week, city paid PERS, no social security, and 3% salary scale increases effective 7/1/01, 7/1/02, 7/1/03. One vacancy to perform advanced level professional accounting duties. Qualifications: Bachelor's degree from an accredited college or university with major course work in accounting, business administration or related field plus three (3) years of increasingly responsible professional accounting experience. Experience in municipal or other

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Up the Ladder, *continued*

governmental accounting highly desirable. Apply by 5:30 P.M., October 26, 2000. Applications may be obtained at city of Pomona, Human Resources Dept., 505 S. Garey Avenue, Pomona, CA 91766 or by calling the 24-hr. job-line: 909/620-2290. www.ci.pomona.ca.us

FISCAL AND ADMINISTRATIVE SERVICES DIRECTOR

- Town of San Anselmo. Salary: \$72,000 - \$78,000. A comprehensive benefits package, including fully paid PERS offered. This hands-on position will manage the town's fiscal services and administrative services, including personnel, risk management, and information technology services. Excellent career opportunity for an experienced public sector financial manager who also has an understanding of broader administrative services/issues. 4-year degree in a relevant field and 4 years of increasingly responsible municipal or other public sector financial management experience desired. Candidates must be thoroughly skilled in governmental accounting, budget and supervision. To apply: submit resume, salary history and 5 references no later than Wednesday October 25, 2000, to Suzanne Golt at Golt Management Consulting, PO Box 2522, San Anselmo CA 94979-2522. Phone 415/457-2785; fax 415/454-1332; goltinbayarea@msn.com. EOE

DIRECTOR OF FINANCE - City of San Jose. The city is California's third largest city, seeks a recognized individual in the financial management field to serve as its director of finance. The finance director will provide leadership to a department with a \$10.8 million budget and 136 full-time staff responsible for the city's debt management, treasury, accounting, and risk management functions. The ideal candidate will be a visionary leader able to guide the city's financial future. Candidates should be seasoned finance professionals with significant leadership experience in a diverse and complex organization. Candidates should have a high level of competence in all areas of financial management, excellent communication, and consensus building skills. Typical candidates include finance executives from complex public or private organizations, senior outside advisors/consultants, and

generalist executives. To learn more about San Jose, visit the city's Web site at www.ci.sanjose.ca.us. Salary depends upon qualifications and experience of the individual. The city provides an excellent array of benefits, including participation in city of San Jose's Retirement Program (reciprocity w/PERS) and a 2.5% at 55 formula. Brochure available. Submit resume and cover letter with current salary and three work related reference by Friday, October 27, 2000 to: Shannon Associates, 740 University Avenue, Suite 130, Sacramento, CA 95825, 916/567-4280, fax 916/567-1220, resumes@shannonassoc.com; www.shannonassoc.com.

ADMINISTRATIVE SERVICES

MANAGER - Monterey Peninsula Regional Park District. Salary: \$4,570 - \$5,833/mo. Under the supervision of the General Manager, the successful candidate will 1) manage, supervise, and coordinate administrative activities and operations, including, finance, human resources, accounting, risk management, purchasing, and related services; 2) provide highly responsible and complex staff assistance and administrative support to the General Manager. Completed official application materials must be received by 5:00 P.M., November 13, 2000. For application packages, contact BusinessWise, Inc. at 831/375-6935 or buswise@redshift.com. EOE

FINANCIAL ANALYST (BUDGET)

- East Bay Regional Park District (Oakland, CA). Salary: \$53,912 - \$68,765 annually, plus excellent benefits. Prepares and oversees the District's budget and capital improvement plans. Requires Bachelor's degree in related field and 3 years experience. Apply by 11/6/00 on District application form. Call the HR Dept for an application package 510/544-2160 or use the district website at www.ebparks.org.

AUDIT MANAGER - East Bay Regional Park District (Oakland, CA). Salary: \$56,570 - \$72,199 annually, plus excellent benefits. Manages the district's internal and external financial auditing programs and prepares financial reports. Requires bachelor's degree in related field and 3 years experience. Apply by 11/6/00 on district application form. Call the HR Dept for an application package 510/544-2160 or use the district website at www.ebparks.org.

CONTROLLER (FINANCE) - City of Moreno Valley. Salary: \$5,016 - \$6,402/mo; excellent benefit package worth \$5,830, plus 4% of salary and city paid PERS. Under the direction of the finance director/city treasurer, this division manager position will plan, organize, and manage the work of ten professional and clerical staff which includes the accounting, budgeting and payroll sections of the Finance Department. The controller will oversee the newly implemented ERP system, and coordinate the implementation of GASB 34. Minimum requirements include a Bachelor's degree in Accounting, Finance, Public Administration, or closely related field, plus applicable graduate coursework. Also, 5 years in a fund accounting environment, preferably at a city, county, or state are required and three years of supervisory experience are required. A Master's degree or CPA certificate is desired. To apply, submit a completed city of Moreno Valley application to the Human Resources Division at 14177 Frederick St., PO Box 88005 no later than 5:00 P.M., November 17, 2000. For more information call 909/413-3045 or visit our Web site at www.moreno-valley.ca.us. EEO

FINANCE MANAGER - City of Moorpark, CA. Salary: \$5,053 - \$6,469 per month, plus excellent benefits including fully paid health plan, 2% @ 55 retirement formula (no Social Security), city-paid PERS, 1.5% salary as deferred compensation, and longevity pay. A division-head position in the city's Administrative Services Dept., dealing with budget preparation and management, accounts payable, revenue/grant management, cost allocation, special financial studies, and supervision of accounting staff. Qualifications: BA with major course work in accounting, finance or related field and 4 years exp. of increasingly responsible municipal finance and accounting responsibility in a government agency. Apply by 5:00 P.M., 11/17/00, to HR Division, 799 Moorpark Avenue, Moorpark, CA 93021, 805/529-6864, ext. 238. City app., resume, and supplemental questionnaire req. (postmarks/faxes not accepted). See city Web page: www.ci.moorpark.ca.us.

ASSISTANT FINANCE DIRECTOR - City of Eureka, CA. Salary: \$46,788 - \$56,880, plus excellent fringe benefit package. Assigns, directs, and reviews the work of professional and support staff involved in the

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Up the Ladder, *continued*

reporting of financial transactions involved in city operations, programs, and services; performs complex and professional accounting, financial reporting, investment, and budgeting work; coordinates assigned activities with other divisions, outside agencies, and the general public. The successful candidate will possess three years of professional accounting experience including some experience in a lead or supervisory capacity and the equivalent to a Bachelor's degree from an accredited college or university with major course work in Accounting, Business Administration, or a closely related field. Application packets and a complete job announcement may be obtained from the city of Eureka Human Resources Department, room 102, 531 K Street, Eureka, CA 95501, 707/441-4134. Apply immediately, the filing period will remain open until filled. EOE/AA

ACCOUNTANT (50% Time) – City of Woodland. Salary: \$19.39 - \$23.57/hr. The city is seeking an experienced professional to perform accounting activities, assist with budgeting functions; develop procedures; & prepare complex financial reports. Ideal candidates should have a Bachelor's degree in Accounting or closely related field and one year of governmental accounting work exp. The monthly salary range is \$1680.38 - \$2042.52, plus excellent PERS medical benefits, including 2% @ 55 retirement. Contact the city of Woodland at 530/661-5811 or write city of Woodland HR Office, 300 First Street, Woodland, CA 95695 for a required application. Resumes and cover letters should accompany the application. Final filing deadline: 5:00 P.M., October 27, 2000. Postmarks not accepted.

Emailed or faxed classified ads must be received by the 25th of each month for next month's insertion. For more information on how to advertise in our newsletter, call 916/658-8210 or email nguyenm@cacities.org. The charge to advertise is \$8.00 per 40-character line.

Professional Services Directory

continued on the next page