

January 2003

## President's Message

Barbara Underwood, Director of Finance/Treasurer, City of Vista

**Happy New Year!** It seems like just yesterday that we were wishing each other a Happy New Year for 2002 and now it's 2003. By the time you receive this edition of the Mini-News the holidays will be past and we'll again be looking forward to a new year. I hope your holidays were filled with warmth and friendship and that you had the opportunity to share them with family and friends.

**Stay tuned.** With the upcoming State budget shortfall and ever diminishing revenues, be sure to keep your eyes on and your ears tuned into Sacramento. With the new session of the Legislature and a budget shortfall exceeding \$34 billion, we must be ever vigilant to ensure that our local revenues stay local. Read the League Priority Focus and visit their website to stay up-to-date on what is in the works. Stay tuned . . .

**League Financial Management Workshop.** Many of you attended the League's Financial Workshop in Monterey and gleaned much thought provoking and useful information. It was good to see old friends and meet new ones.

**Coaching Program.** The coaching program has been a great success and is again underway for CSMFO. There is still the opportunity to be paired with an experienced Finance Director for some one-on-one interaction. If you are interested in participating, please contact Don Maruska at [don@donmaruska.com](mailto:don@donmaruska.com) with details about your interests and your preferences for a coach. In addition, several bridge calls have been

scheduled for 2003. If you would like to join in on the bridge calls, the topics and dates are listed below:

"Up and Comers" – junior and mid-level finance people who want information and resources to advance their careers. Leading finance directors will offer special telephone conference calls at **4-5 p.m.** on the following Wednesdays:

- Learning the Ropes and Resources of Municipal Finance – January 15
- Career Paths for Finance Professionals – February 19
- Top 10 Ways to Advance Your Career – March 19

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The impacts of the State budget and State decisions are a daily reality for local government and special district officials. Many times we are left scratching our heads about the process leading up to the final decision. If you would like to learn more about the State legislative and decision-making processes don't miss the 2003 Annual Conference of the California Society of Municipal Finance Officers held February 23-25, 2003 in Sacramento.

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Attachments: Training Survey, League of California Cities: Legislative Wrap Up 2002

*The MiniNews is your newsletter! Take advantage of our monthly publication by sharing with us your ideas. CSMFO is always seeking input from all members on topics in any department section.*

*Don't forget to visit the website at [www.csmfo.org](http://www.csmfo.org) for the latest news!*

## California Society of Municipal Finance Officers

### Officers and Directors

**President** Barbara Underwood, Vista  
**President-Elect** Zane Johnston, Tracy  
**Past President** Bill Statler, San Luis Obispo  
**Secretary/** Frances Medema, League  
**Treasurer** of California Cities

### Directors

Mark Alvarado, Monrovia  
 Dennis Danner, Newport Beach  
 Mike Dennis, Santa Monica  
 Robert Locke, Mountain View  
 Ken Nordhoff, San Rafael  
 Janet Salvetti, Stockton

### Special District Liaison

Eldon Boone, Vista Irrigation District

### Committees

### Administration

Gary Hill, Lancaster  
 Richard Averett, San Carlos  
 Irwin Bornstein, Mission Viejo

### Annual Seminar

Dennis Danner, Newport Beach  
 Don Rhoads, Monterey  
 Bill Statler, San Luis Obispo

### Budgeting & Management Reporting

Joan Michaels, Burbank  
 David Cain, City of Chino  
 Valerie DePeel, City of Roseville  
 Anita Lawrence, Camarillo  
 Ivand Chand, Riverside Transportation  
 Commission

### Career Development

Carolyn Dominguez, San Luis Obispo  
 Lisa Hildabrand, Carlsbad  
 Viki Copeland, Hermosa Beach  
 Ronnie Campbell, Lakewood  
 Mary Bradley, Sunnyvale

### Debt, Retirement and Treasury

Bradley Grant, Merced  
 Barbara Hennessy, Long Beach  
 Howard Longballa, Alhambra

### Intergovernmental Relations

Gary Nordquist, Fontana  
 Craig Graves, Coachella  
 Bob Torrez, Long Beach

### Professional & Technical Standards

Bret Plumlee, El Segundo  
 Bill Thomas, Petaluma  
 Judy Lancaster, La Mirada  
 Karen Brust, San Diego Water Authority  
 Derek Hanway, Burbank

### Technology

Josh Betta, South Pasadena  
 Julia James, Malibu  
 Linda Downing, Marina  
 Mark Alvarado, Monrovia

### Scholarship Program

Robert S. Biery, Westlake Village  
 Candis Hong, Thousand Oaks

## Technology Corner



Josh Betta, South Pasadena  
 Julia James, Malibu  
 Linda Downing, Marina  
 Mark Alvarado, Monrovia

### RFPs and the Website "Bulletin Board"

We recently surveyed our commercial associate membership – the “vendors” in finance speak – to determine the desirability of creating a communication bridge.

The background. You know how this one goes: you shine up your pilfered resource room RFP until it sparkles. And, then? Well...then you back in to a formula-less distribution list for that RFP using any means at hand: file documents, telephone surveys, folklore, or local legend.

To tackle the distribution dilemma, we asked our commercial members about their interest in being electronically notified of new agency RFPs/RFQs in “bulletin board” style. An enthusiastic majority, 71%, indicate they would frequently review and respond to proposal requests made available online or through email notice.

We are reviewing the alternatives available to us to create a bulletin board technology that serves the interests of commercial and government members. Website posting of proposal requests is one idea. Periodic email notification through the listserve distribution lists is another.

Comments are encouraged. Drop us a line: [jbetta@ci.south-pasadena.ca.us](mailto:jbetta@ci.south-pasadena.ca.us); [ldowning@ci.marina.ca.us](mailto:ldowning@ci.marina.ca.us); [jjames@ci.malibu.ca.us](mailto:jjames@ci.malibu.ca.us); or [malvarado@ci.monrovia.ca.us](mailto:malvarado@ci.monrovia.ca.us)

## Congratulations to the new GFOA CPFO's!

By Agnes T. Walker, Budget &  
Research Officer, City of Costa Mesa

The fall exams were once again administered at the City of Long Beach and the City of Belmont on October 25, 2002. A total of 16 candidates took various parts of the exam in these two locations. Viki Copeland (Hermosa Beach), Mike Killebrew (Long Beach), Agnes Walker (Costa Mesa), and Nawel Voelker (Belmont) proctored the exams.

Since the inception of the Government Finance Officers Association's (GFOA) Certified Public Finance Officer program, 207 individuals have been awarded the designation of Certified Public Finance Officer (CPFO). The latest class of graduates in  
*(continued on page 4)*

## Professional Expertise on Call

Are you looking for experienced managers, administrators or department heads to fill a temporary vacancy? More and more cities, counties and districts are turning the Public Service Skills, Inc. (PSS) for assistance from retired people with long years of service with public agencies. PSS can help agencies that need support during a recruitment process, while a department head is on leave, or to take on special projects.

Sponsored by the League and CSAC, PSS can be an important resource for temporary employment needs. Check out the web site ([www.pssinc.org](http://www.pssinc.org)) or call (530) 757-4495.

And, if you or a colleague are about to retire, PSS offers a unique opportunity for you to continue to offer your professional expertise on a part-time basis.

## Two New GASB Exposure Drafts Issued

In December, the Government Accounting Standards Board released exposure drafts on amendments to the budgetary comparisons required under GASB 34 and on reporting of impairment of capital assets and insurance recoveries. The deadline for comment on each of the exposure drafts is February 29, 2003. Copies of the drafts may be ordered by telephoning the GASB order department at 800-748-0659. If you have comments that you think the CSMFO board should consider, please send them to a member of the Professional and Technical Advisory Committee: Bret Plumlee, chair [bplumlee@elsegundo.org](mailto:bplumlee@elsegundo.org); vice chairs Bill Thomas [bthomas@ci.petaluma.ca.us](mailto:bthomas@ci.petaluma.ca.us), Karen Brust [kbrust@sdwcwa.org](mailto:kbrust@sdwcwa.org); or senior advisor Derek Hanway [ghanway@ci.burbank.ca.us](mailto:ghanway@ci.burbank.ca.us).

## Chapter Corner: SF East Bay

Rich Ricci, Director of Finance, City of Pleasant Hill

The San Francisco East Bay Chapter covers a large geographic area east of San Francisco.

It includes a total of 37 cities located in the counties of Alameda, Contra Costa County and Solano. We schedule luncheon meetings every two months at H.S. Lordship's Restaurant in the Berkeley Marina. The location is central to most members and the quality of food service keeps us coming back. Attendance averages around 45 – 50 for each meeting.

CSMFO co-hosts the meetings with CMTA. Both groups have benefited from this partnership with gains in our meeting attendance and a lively exchange of ideas between two allied professions. In addition to our municipal members, our chapter includes a contingent of special districts, CPA's, investment consultants and banking representatives.

The meetings begin at 9am and end around 1:30pm. Our format allows for some socializing before the meeting plus two 45-minute speakers or panels. One topic addresses the finance officer's concerns and the second relates to treasurer's issues. Some recent topics include: Special District Financing, Investing Retirement Funds, Evolution of the PERS "ACES" Billing System, GASB 34 Lessons Learned and Economic Outlook 2003.

I have served as the Chapter Chair for seven years. Although I am proud to hold this exalted position, I am actively searching for a successor. Volunteers are encouraged to call me at 925-671-5219.

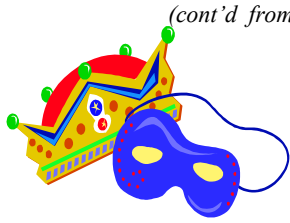
## CSMFO Chapter Chairs

Chapter Assistant - Tawni Escudero, League of California Cities 916/658-8210 or [tescudero@cacities.org](mailto:tescudero@cacities.org)

<b>Chapter</b>	<b>Chairperson</b>	<b>Telephone</b>	<b>Email Address</b>
Central Coast	Rachelle Rickard	805/461-5014	<a href="mailto:rrickard@atascadero.org">rrickard@atascadero.org</a>
Central Los Angeles	Robert S. Ridley	562/801-4395	<a href="mailto:bridley@pico-rivera.org">bridley@pico-rivera.org</a>
Central Valley	John C. French	209/357-6311	<a href="mailto:jfrench@data.co.merced.ca.us">jfrench@data.co.merced.ca.us</a>
Channel Counties	Candis Hong	805/449-2241	<a href="mailto:chong@toaks.org">chong@toaks.org</a>
Channel Counties	Lucy Foster	805/449-2100	<a href="mailto:lfoster@toaks.org">lfoster@toaks.org</a>
Coachella Valley	Jenny Barnes	760/770-0321	<a href="mailto:jbarnes@cathedralcity.gov">jbarnes@cathedralcity.gov</a>
Desert Mountain	Kevin Smith	760/240-7000	<a href="mailto:ksmith@applevalley.org">ksmith@applevalley.org</a>
East Bay (S.F.)	Richard Ricci	925/671-5219	<a href="mailto:rricci@ci.pleasant-hill.ca.us">rricci@ci.pleasant-hill.ca.us</a>
Imperial County	Philip Carr	760/337-4550	<a href="mailto:pcarr@ci.el-centro.ca.us">pcarr@ci.el-centro.ca.us</a>
Inland Empire	Lisa Strong	909/350-7671	<a href="mailto:lstrong@fontana.org">lstrong@fontana.org</a>
Monterey Bay	Marc Pimentel	831/646-3947	<a href="mailto:pimentel@ci.monterey.ca.us">pimentel@ci.monterey.ca.us</a>
North Coast	Jim McAdler	707/838-5354	<a href="mailto:jmcadler@townofwindsor.com">jmcadler@townofwindsor.com</a>
Northeast Counties	Steve Strong	530/225-4087	<a href="mailto:sstrong@ci.redding.ca.us">sstrong@ci.redding.ca.us</a>
Northwest Counties	Carolynn Thomas	707/441-4114	<a href="mailto:cjthomas@eurekaweb.com">cjthomas@eurekaweb.com</a>
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Peninsula	Thomas Fil	650/595-7435	<a href="mailto:tfil@ci.belmont.ca.us">tfil@ci.belmont.ca.us</a>
Sacramento Valley	Barbara Brock	916/645-3314	<a href="mailto:bbrock@ci.lincoln.ca.us">bbrock@ci.lincoln.ca.us</a>
Sacramento Valley	Susan Mahoney	916/725-2448	<a href="mailto:smahoney@ci.citrus-heights.ca.us">smahoney@ci.citrus-heights.ca.us</a>
San Diego County	Suzanne Wellcome	858/755-9354	<a href="mailto:swellcome@delmar.ca.us">swellcome@delmar.ca.us</a>
San Gabriel Valley	Josh Betta	626/403-7250	<a href="mailto:jbetta@ci.south-pasadena.ca.us">jbetta@ci.south-pasadena.ca.us</a>
San Gabriel Valley	Tracey Hause	626/574-5400	<a href="mailto:thause@ci.arcadia.ca.us">thause@ci.arcadia.ca.us</a>
South Bay	Gavin Curran	310/524-2315	<a href="mailto:gcurran@elsegundo.org">gcurran@elsegundo.org</a>
South San Joaquin	Sandra Montoya	559/713-4423	<a href="mailto:smontoya@ci.visalia.ca.us">smontoya@ci.visalia.ca.us</a>

## CSMFO 2003 Annual Conference Update

(cont'd from page 1)



The conference theme of THE CAPITAL CONNECTION captures the focus of improving understanding of the mechanics, the players and the politics. The conference will provide education sessions with an 'insider's' perspective on the workings of state government with topics such as "Access and Influence at the Capitol", "Fiscal Reform/Regionalism Impacts", "Understanding Economic Measures" and "State Budget Legislation". Speakers include former Assemblyman Phil Eisenberg, Senate Budget & Fiscal Review Committee consultant John Decker and State Legislative Analyst Elizabeth Hill. The conference also offers a field trip to the State Capitol where you will hear presentations from key legislators including Senator Deborah Ortiz, Assemblyman Darrell Steinberg and Senator James Brulte. For those wishing to take a tour of the State Capitol, shuttle buses will provide transportation to conference participants throughout the day on Monday.

The conference education program will also include sessions related to career development, management and current issues in the finance profession. After a full day of education sessions, have some fun with Cajun food, masks, beads and the zydeco beat as we celebrate the Mardi Gras season.

The 2003 CSMFO Annual Conference offers a relevant and enjoyable experience for those involved in municipal government. For more information and registration materials visit our website at [www.csmfo.org](http://www.csmfo.org) or call (916) 658-8210.

## Congratulations to the new GFOA CPFO's!

(cont'd from pg 2)



cludes the following candidates from California:

Cheryl Cocco (Port of San Diego,) Jamie Hughson (City of Clovis,) and Howard Longballa (City of Alhambra.)

GFOA Executive Director Jeffrey L. Esser said, "This is an outstanding achievement in the career of any public finance officer. The motivation, time, and discipline it took to complete the program are indicative of the candidates' dedication to the profession and to public service."

To earn the CPFO designation, candidates must demonstrate their knowledge of public finance by passing five examinations representing the following core functions:

- § Governmental Accounting, Auditing and Financial Reporting
- § Cash Management and Investments
- § Debt Management
- § Operating and Capital Budgeting
- § Pension and Benefits, Risk Management and Procurement

To maintain the designation, these individuals must participate in 30 hours of continuing professional education each year.

In addition to the new CPFO's, the candidates below passed the following exams:

Ron Jelichich, Constance Jones, Rosalinda Moore – Governmental Accounting, Auditing & Financial Reporting; Herbert Pike – Pensions & Benefits, Risk Management and Procurement; Valerie Warner – Operating & Capital Budgeting; Ron Jelichich – Cash Management & Investments. Congratulations, everyone!

## President's Message

(cont'd from page 1)

"New Finance Directors" – people who have become Finance Director's in the last few years or are in active pursuit for FD positions. Master coaches will lead special telephone conference calls at **2-3 p.m.** on the following Thursdays:

- Seasons of the Fiscal Year (key activities and approaches) – January 23
- Best Practices for Finance Directors (what you need to succeed) – March 13
- How to Interview for a FD Position and Get the Job – April 10

"Senior Finance Directors" – experienced finance directors who want to take their work to the next level in terms of performance or personal satisfaction. Join a lively panel discussion at **4-5 p.m.** on the following Thursdays:

- Communicating with Council and Handling Politics – January 23
- How to Avoid the Crazy Little Mistakes that Can Ruin Your Career – March 13

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### MARK YOUR CALENDARS

#### Intermediate Governmental Accounting Training

January 14, 2003

Hawthorne, California

February 6, 2003

Redwood City, California

March 11, 2003

Eureka, California

April 10, 2003

Burbank, California

#### CSMFO Annual Conference

February 23-25, 2003

Sacramento, California

Please visit [www.csmfo.org](http://www.csmfo.org)  
for more information.

# Insights and Support to Thrive in Your Finance Career

Don Maruska, CSMFO Training Consultant  
Mike Dennis, Finance Director, Santa Monica

The new CSMFO Coaching Program offers benefits for all CSMFO members. With convenient bridge calls, easy to access web materials, and one-to-one coaching, you can get the information and support you need. Dial **415-732-5999** to join the following informative conference calls with panels of master coaches.

**“Up and Comers”** — junior and mid-level finance people who want information and resources to advance their careers. Leading finance directors will offer special telephone conference calls at 4-5 p.m. on the following Wednesdays:

- \* Learning the Ropes and Resources of Municipal Finance – *January 15*
- \* Career Paths for Finance Professionals – *February 19*
- \* Top 10 Ways to Advance Your Career – *March 19*

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- \* Communicating with Council and Handling Politics – *January 23*
- \* How to Avoid the Crazy Little Mistakes that Can Ruin Your Career – *March 13*
- \* Exiting Gracefully—Planning to Retire on a Positive Note – *April 10*

**Personal Productivity Tools** – access tools top executives use to enhance their management performance and personal satisfaction. Go to the “Coaching Corner” at [www.csmfo.org](http://www.csmfo.org) to access these materials and special sessions:

- \* *Managing Your Priorities, Delegating, and Personal Balance*
- \* *Management Style Profile (a personalized report to help you be your best)*

**One-to-One Coaching** – If you’d like the personal touch of a volunteer coach, let us know and we’ll help make a match. Send an email to [don@donmaruska.com](mailto:don@donmaruska.com) with details about your interests and your preferences for a coach.

Go to the “Coaching Corner” at [www.csmfo.org](http://www.csmfo.org) for more

## Looking for Adventure

The CSMFO office was recently contacted regarding an opportunity for a finance officer seeking a change in pace to join a two-year assignment helping to develop municipal finance reforms in South Africa. The organization is looking for professionals with 10 years of municipal finance service to serve with a group of 10 advisors. If foreign adventure is calling, send your background and inquiries to [pholisotn@cowater.com](mailto:pholisotn@cowater.com).



## In Memoriam

With deep sorrow I must report the passing December 10th of Joel Wilkins, FD of Soldatna, Alaska. Joel was the 1993 State President of the AMFOA and served on the Board of the Alaska Municipal League. She attended two CSMFO Annual Seminars on behalf of her State’s FD’s and was a good friend of several CSMFO Presidents at the time, yours truly included.

Kurt Hahn  
CSMFO Past President

## Call to Action: Become a Legislative Watchdog

The glaring headlines and stories in the print and broadcast media on the state budget crisis have captured the attention of most Californians. As noted by many Capitol insiders, few will be untouched by the wake of state budget balancing measures. Reductions in local government funding and programs have already been mentioned in initial budget cutting recommendations. The ongoing budget debates will require local government finance officials to keep constantly tuned to the activities in Sacramento.

There are a several ways to keep up with the rapidly evolving scene in the state capitol. The League of California Cities has updated its website ([www.cacities.org](http://www.cacities.org)) to make your research and advocacy efforts more effective. As the budget develops and priority bills emerge, the front page will link you to important background information and link you to tools to assist you in writing letters and contacting key legislators – look for the “Action Alert” icon. The “Legislative Advocacy” link on the front page will allow you to access several tools to keep current on individual legislation and activities in the Capitol. If you are researching particular bills, use the Legislative Search tool. In addition, to researching individual bills you can look for all bills related to certain code sections, such as Revenue and Taxation “RTC.” To receive an electronic weekly update on major issues in Sacramento, sign up for Priority Focus. The Legislative Report summarizes enacted legislation from the previous session that relate to municipal government. A copy of the 2002 statutes in the Revenue and Taxation area is attached to this edition of the MiniNews.

A new political watchdog and advocacy tool for local government is the LOCAL coalition ([www.calocal.org](http://www.calocal.org)). Members of the coalition include: city, county, special district and other local government associations; public safety associations and departments; labor groups; business and economic associations; and community groups. At the December meeting, the CSMFO board unanimously agreed to join LOCAL. Last year, the coalition was effective in protecting local government throughout the difficult budget debates. The challenge will be even greater this year, and the LOCAL coalition is prepared to mount an active, powerful defense of local government services. The website includes background on the coalition and its principles, provides a newsroom of events and press releases, and includes sample letters to be used at critical points throughout the budget process.

Rough and Tumble ([rtumble.com](http://rtumble.com)) offers a daily summary of public policy and political news articles from newspapers across the state. These articles provide different perspectives on the events in the capitol and across the state. If you a news junky and love politics, you will want to bookmark this site.

As local government finance officials, you will be charged with the difficult assignment of developing a budget for the next fiscal year in these uncertain times. Since you are closest to the financial operations of your city, county or special district, you will likely be asked to develop scenarios on the impact of state budget proposals on your community. You can play a critical role in the state budget process. The financial and personal stories that you develop with your colleagues in response to requests for local impacts will lay the groundwork for protecting local services.

## GFOA Request to State Associations

The GFOA Executive Board has initiated a long-term outreach project focused on increasing participation by its multicultural membership. In its current outreach efforts, GFOA seeks to encourage full participation and active involvement of Hispanic finance officers in the organizational programs and policymaking of GFOA. GFOA notes that the Black Caucus has been successful in meeting needs of its membership and in promoting the public finance profession and looks forward to similar success working with Hispanic members. GFOA has requested the assistance of state associations such as CSMFO to help them in accomplishing these outreach efforts.

The CSMFO mission statement states, in part: “We promote excellence in financial management through innovation, continuing education and the professional development of our members.” The GFOA outreach goals enhance professional development and encouragement of municipal finance directors, and, therefore, CSMFO supports these efforts. GFOA will be contacting CSMFO leadership to determine how to best tailor outreach efforts in California. CSMFO President Barbara Underwood encourages your comments and suggestions on how to make this outreach program successful. Please contact Barbara via email [bunderwood@ci.vista.ca.us](mailto:bunderwood@ci.vista.ca.us) or by phone at 760-726-1340.

## CSMFO 2003 Annual Conference Vendor Registration

Attention all commercial members! Be sure to visit the CSMFO website at [www.csmfo.org](http://www.csmfo.org), where all information regarding the Annual Conference is now located.

For additional information, please contact Mike Medema, City of Sacramento at 916/264-1915 or [mmedema@cityofsacramento.org](mailto:mmedema@cityofsacramento.org)

## Chapter Meeting Notices



### Coachella Valley

Jenny Barnes, Chapter Chair  
Accountant II, City of Cathedral City

**Date:** Tuesday, January 21, 2003  
**Time:** Noon to 1:30pm  
**Place:** Prego Ristorante (at The River)  
**Topic:** "The River - A Year After"  
**Spkr:** Barry Foster, City of Rancho Mirage, Economic Development Director  
**Menu:** Choice of *Penne Vegetali* (grilled vegetables an penne pasta in light tomato sauce) or *Lasagna Bolognesa* (meat ragu lasagna and taomato sauce) Served with Ceasear Slad; your choice of coffee, tea or soft drink,; and Triamisu for desert.  
**Cost:** \$20.00 per person  
**RSVP:** No later than Monday, January 13, 2003. Virginia Ortega; 760/770-3207  
*Reservations not cancelled by January 13th will be billed.*

### San Gabriel Valley

Josh Betta, Co-Chapter Chair  
Finance Director,

City of South Pasadena

Tracey Hause, Co Chapter Chair  
Administrative Services Director,

City of Arcadia

**Date:** Wednesday, January 15, 2003  
**Time:** Registration begins at 11:15am  
**Place:** Four Points Sheraton Hotel  
 700 West Huntington Drive  
 Monrovia, CA 91016  
 Phone 626/357-5211  
**Topic:** "Pasadena: The Fuller Service City"  
**Spkr:** Jay Goldstone, Finance Director, City of Pasadena  
**Menu:** The Mediterranean Tastes!  
**Cost:** \$30.00 per person  
**RSVP:** Please confirm your attendance by calling Kelley Williams of the City of Arcadia at 626/574-5465, or by email: [kwilliams@ci.arcadia.ca.us](mailto:kwilliams@ci.arcadia.ca.us) by Thursday, January 9, 2003 at 5:00pm  
*(No Shows May Be Billed)*

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## Up the Ladder

**ACCOUNTING SUPERVISOR** - City of Corona, California. Salary: \$5,272 – \$6,437/mo., plus excellent benefit package. Under general direction, coordinates and supervises the day to day activities of the general accounting division of the Finance Department including accounts payable and general ledger accounting, fixed assets, year-end closing and financial reporting; provides professional, administrative and technical financial support to the Finance Department; performs related work as required. Preferred education/experience: Bachelor's degree in accounting or a closely related field and five years of progressively responsible professional accounting experience, preferably in a governmental agency. Recruitment is to fill current vacancy and create eligibility list for one-year period; closes January 22, 2003 at 5:00 p.m. NO POSTMARKS. City application required. Contact City of Corona, Human Resources, 815 W. Sixth St., Room 113, Corona, CA 92882-3238. (909) 726-2205 Apply on-line at [www.discovercorona.org](http://www.discovercorona.org) EOE

**ACCOUNTANT I** - City of Yuba City, CA. Salary (\$3,171 - \$3,854)/ Accountant II (\$3,833 - \$4,659) Come and join our team! The City of Yuba City is a progressive, customer service oriented organization committed to providing quality service to all customers. The City actively encourages exploration and development of new and entrepreneurial ways to get the job done. If you are dynamic, energetic, service oriented, an avid learner and possess a positive attitude, please apply! This position is newly created, and can be filled at either level. The position requires at least four years of college with coursework in accounting and financial management AND at least one to three years of recent, full-time responsible accounting or fiscal experience. Accountant II also requires at least two years of supervisory experience. For an application and job flyer, please contact Human Resources, 1201 Civic Center Blvd, Yuba City, CA 95993. (530) 822-4766, (530) 822-4732 TDD, [www.yubacity.net](http://www.yubacity.net). Applications must be received no later than 5:00 p.m. on Friday,

Feb. 7, 2003. Veterans encouraged to apply.

**FINANCE DIRECTOR/TREASURER** - City of Hercules, CA. The City of Hercules is located in the western portion of Contra Costa County, one of the nine counties comprising the Bay Area just east of San Francisco. Hercules' population (19,500) is largely young and ethnically diverse. The City is seeking a new Finance Director to oversee a staff of five as well as to serve as Treasurer for the City of Hercules and the West Contra Costa Integrated Waste Management Authority. The Finance Department provides the City, its agencies (including the Redevelopment Agency) and the community with the fiscal oversight and controls necessary to ensure sound financial management, budgeting, accounting, and protection of citywide assets. The Finance Department provides accounting, fiscal management and information support services to all the City departments and agencies within the framework of City policies and procedures. The City of Hercules is committed to sound municipal financial management and seeks a highly professional, responsible manager who will have the skills, experience and leadership to successfully direct the activities of the Finance Department. The City seeks a hands on Director who will have the ability to analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations in support of goals. He/she will also identify and respond to sensitive community and organizational issues, concerns and needs. The salary for the Finance Director/Treasurer is \$92,484 - \$107,208 a year depending on qualifications. Please submit your resume to Bob Murray, Bob Murray and Associates, 735 Sunrise Avenue, Suite 145, Roseville, CA 95661, (916) 784-9080, fax (916) 784-1985 or e-mail [apply@bobmurrayassoc.com](mailto:apply@bobmurrayassoc.com). Filing deadline is January 31, 2002.

**ADMINISTRATIVE SERVICES DIRECTOR** - City of Lomita, CA. Lomita is located in the South Bay region of Los Angeles County serving 20,000 and residents in two square miles. (Salary

*(continued on page 8)*

## Up the Ladder

(cont'd from page 7)

\$6,032 – \$7,473/ monthly). Performs professional work under the direction of the City Administrator, serves as department head for the Administrative Services Department managing Finance/ Accounting, Human Resources, Risk Management, Employee Benefits, Workers' Compensation, and Information Systems. Five years of increasingly responsible full time paid work related experience in finance and a bachelor's degree from a recognized four-year college or university in accounting or a related field required. **APPLY BY:** Open until filled. Faxes will not be accepted. For the position brochure, supplemental questionnaire and required application materials please contact: City of Lomita at P.O. Box 339, Lomita, CA 90717, by phone (310) 325-7110 x 128, or visit our web site at [www.lomita.com/cityhall/](http://www.lomita.com/cityhall/). **EQUAL OPPORTUNITY EMPLOYER**

### **SR. ACCOUNT CLERK (PAYROLL)-**

City of Martinez, CA - Salary: \$3771-\$4584/mo. \$21.75-\$26.44/hr. plus excellent benefits. (Eff. 1/1/03, there will be a salary increase of 4%-5%). Performs payroll functions for the City; maintains various statistical records and prepares related reports; interprets policies, rules, regulations, etc. Final filing 5:00 pm, January 10, 2003. Request a City application by calling Personnel at 925/372-3522, or visit the City's website at [www.cityofmartinez.org](http://www.cityofmartinez.org) or request an application by email at [jobs@cityofmartinez.org](mailto:jobs@cityofmartinez.org). **EOE.**

**ACCOUNTANT II**—City of Merced, CA. Salary \$3243 - \$3942/Mo. Performs professional accounting work, financial reporting and budgetary control for City. Must have knowledge of governmental accounting (including GASB #34) & budgeting. Must be college grad with major coursework in accounting or business and 2 yrs accounting exp with at least 1 yr with a governmental agency. Contact Personnel Dept, 678 W 18<sup>th</sup> St, Merced, CA 95340, (209) 385-6838 or email [psmith@cityofmerced.org](mailto:psmith@cityofmerced.org) for an application. Filing deadline: January 3, 2003 AA/EOE/ADA

**FINANCE DIRECTOR** - City of Modesto, CA is seeking an exceptional leader to serve as its next Finance Director. Just a short distance from the San Francisco Bay Area and the state capital, Modesto is located in the increasingly popular Central Valley. The community of 198,600 has all the desirable amenities of urban life, while simultaneously offering a warm suburban smaller-town feel. The City is supported by an operating and capital budget that exceeds \$200 million. The Finance Department is served by 65 employees. Department functions include long-range financial planning, capital project and operating budget formulation/management, accounting, payroll, bond financing, banking and investment management, purchasing, utility billing/collection, licensing and citation processing. The ideal candidate will possess an impressive background in municipal finance and display a demonstrated ability to plan for Modesto's financial future. To achieve the City's vision of becoming a highly progressive and community/customer-focused organization, the City Manager is desirous of finding a highly competent professional with complementary values and proven management skills who has at least 3 years of experience in a comparable executive or senior management level position. A bachelor's degree is required. Salary range is \$91,900 - \$114,900. Submit résumé, cover letter and three professional references by January 31, 2003 to: Teri Black Brann, or David Harris, SHANNON EXECUTIVE SEARCH, 241 Lathrop Way, Sacramento, CA 95815, Phone: 916.263.1401, Fax: 916.561.7205, E-mail: [resumes@cps.ca.gov](mailto:resumes@cps.ca.gov) Website: [www.cps.ca.gov/shannon](http://www.cps.ca.gov/shannon)

**FINANCIAL SERVICES OFFICER** – Community Development Commission - National City, CA (San Diego area). Salary: \$62,512-\$81,034/Annum (DOQ) plus generous benefits. Requirements: Education, training and experience equivalent to a Bachelor's Degree in accounting or college level courses in accounting including cost & advance accounting, financial accounting theory, audit theory & practice; competent in computer accounting and five (5) years of progressively responsible accounting experience. A CPA's certificate is desirable along with accountancy experience

with a redevelopment agency or housing authority or both. The ideal candidate will have knowledge of professional accounting principles, practices and procedures, supervision and office management; have skills and ability to prepare, analyze and reconcile financial records, reports and statements; prepare written reports and recommendations; operate a computer terminal and standard office equipment; communicate effectively, establish and maintain effective working relations with all levels of staff and the general public. (Details of the essential duties are on file in the Personnel Dept.) **Apply at:** Personnel Dept., 1243 National City Blvd., National City, CA 91950; Phone No. (619) 336-4309. For more info about CDC, log on to [www.ci.national-city.ca.us](http://www.ci.national-city.ca.us) Filing Deadline: Friday, January 10, 2003. **EOE**

**ACCOUNTING MANAGER**—City of Huntington Park, CA. Salary \$5813 to \$6850/mo. +Excellent benefit package Under general direction of an in collaboration with the Director of Finance, coordinates and supervises the day to day activities of the accounting division of the Finance Department; provides professional, administrative and technical financial support to the Finance Department; may assume responsibility for department activities in the absence of the Director of Finance; performs related work as required. Requires Bachelor's degree in Accounting or a closely related field and five years of increasingly responsible experience in financial environment including two years in a supervisory capacity and two years of experience in governmental accounting. Experience and/or knowledge of information technology and data processing is desirable. Additional compensation for Spanish Skills. 4 day 10 hour workweek. Last day to file: January 30, 2003. A fully completed City application and resume must be submitted to the Personnel Office. No facsimiles or resumes in lieu of an official City application. **APPLY AT:** CITY OF HUNTINGTON PARK, Personnel Department, 6550 Miles Ave., Huntington Park, CA 90255. M-TH 8 a.m.- 5:00 p.m. **JOB HOTLINE:** (323) 584-6209 or obtain materials via our website at [www.huntingtonpark.org](http://www.huntingtonpark.org) **EOE**

## Chapter Meeting Notices



(cont'd from pg 9)

### San Diego County

Suzanne Wellcome, Chapter Chair  
Finance Director/Treasurer,

#### City of Del Mar

**Date:** Thursday, January 9, 2003  
**Time:** 11:30am  
**Place:** Del Mar Hilton, Via de la Valle accross from the Fairgrounds in Del Mar  
**Topic:** Economic Development and Forecast  
**Spkr:** Luke Mazur, Manageing Director/ Chief Investment Offcier with Highmark Capital.  
**Cost:** \$25.00 - members, \$30.00 - commercial  
**RSVP:** Jay Lipscomb: 858/755-9354 or jlipscomb@delmar.ca.us

### Northwest Counties

Carolynn Thomas, Chapter Chair  
Assistant Finance Director,  
City of Eureka

**Date:** Tuesday, January, 21, 2003  
**Time:** Noon to 1:30pm  
**Place:** Red Lion Inn, 1929 4th Street, Eureka, CA - Banquet Room  
**Topic:** Understanding Your CalPERS Rates  
**Spkr:** Bill Karch, A.S.A., M.A.A.A., Associate Pension Actuary with CalPERS will share valuable information regarding rates for our pension plans. This is your opportunity to hear the details behind those higher rates we are all experiencing. Don't miss your chance to meet our actuary personally.  
**Menu:** Festive Chicken Salad or Prime Rib Sandwich or Halibut Fillet or Vegetarian Meal; All selections include beverage and dessert.  
**Cost:** \$20.00 per person (make checks payable to City of Eureka)  
**RSVP:** By January, 14, 2003 to Carolynn Thomas, 707/441-4391 or mail to: Carolynn Thomas, City of Eureka, 531 K Street, Eureka, CA 95501-1146. All reservations not cancelled by January 14, 2003 will be billed to your agency.

## President's Message

(cont'd from pg 5)

- Exiting Gracefully—Planning to Retire on a Positive Note – April 10

For additional details on the Coaching Program, go to the CSMFO website, [www.csmfo.org](http://www.csmfo.org), and click on the "Coaching Corner".

**CSMFO Elections for 2003.** Ballots for the recent CSMFO Board election were counted in December prior to the Board meeting. The races were extremely competitive and we appreciate all those who ran for office. Please join me in congratulating our newest Board members:

**President-Elect:** Anita Lawrence, Camarillo

**Board member – North:** Jim McAdler, Windsor

**Board member – South:** Karen Brust, San Diego County Water Authority

They will take office at the annual seminar in February in Sacramento. Our organization is only as strong as our volunteer base which, fortunately, is very dedicated. We are fortunate to have these very capable members joining our Board and I look forward to working with them in the year ahead.

**GFOA State Representative North.** I am pleased to report that we have a very capable volunteer for the position of Northern California representative to GFOA. Ken Nordhoff, Assistant City Manager in San Rafael, has agreed to undertake this assignment. Ken, as most of you know, is currently on the CSMFO Board and is looking forward to serving in this new capacity. Thanks Ken!

**Thought for the Month.** "Don't waste your time worrying. Worry is not preparation. Analyze the situation and focus on solutions. There is always an answer." - Wally Amos.

**'Til Next Month, That's This Month.**

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