

## President's Message

Janet Salvetti, Finance Director, City of Stockton

It is surprising that this is the eve of the final deadline of my last President's article. The 25<sup>th</sup> of the month seemed to come every two weeks .....due date for the MiniNews article.....what will my topic be this month?.....some ideas came quickly and some I wished had never come, as was the case when remembering Derek Hanway.

At the goal setting session with the Board and Committees I asked for our theme to be two- fold. First was to continue with education of our members, a goal that is always met by the exceptional Career Development Committee members. Secondly, the remainder of the goals carried the central theme of an assessment of our organizational structure to insure that we continue to be the number one municipal finance organization in the State. The activities accomplished throughout this past year indicate that the goals are aggressively being addressed.

During 2005 our organization hosted the first Finance Officer's Summit attended by local, county and state officials. At the conclusion of the summit all agreed that a yearly meeting would be beneficial for all areas of government finance. Plans are underway for the second annual meeting to be held in May. The Administration Committee has been hard at work reviewing our membership criteria and structure to ensure that membership remains strong. The Technology Committee has kicked off the members only section and yellow pages for our commercial members. The commercial members have once again been very supportive of our organization. They have participated in the Summit, writing articles for the MiniNews, conference planning and the sales tax subcommittee, just to name a few.

The Budget Committee once again received a record number of budgets for review and the Professional and Technical Standards Committee revamped the timeline for submitting CAFRs to align with the GFOA deadline. The committee is continuing to explore ways to make the review a more meaningful process. The Annual Seminar Committee was hard at work selecting a site for the 2009 conference and we have successfully signed a contract with the Westin St. Francis in San Francisco! And I know the committee for the 2007 50<sup>th</sup> anniversary conference in Modesto is formed and already having planning meetings.

A sales tax subcommittee has been formed to closely follow the State activities in this arena (See Bret Plumlee's article in this issue for more information on the committee). As the organization grows, a quarterly meeting of the Board did not meet our needs and effective last March the Board began having teleconferences once a month to discuss emerging issues. This is by no means a complete list of the activities in the past year. I'm sure any board member or committee member would tell you we have been very active!

Being President of CSMFO has been a wonderful highlight of my career in municipal finance. Although I have been in this profession for almost 37 years, 2005 definitely will always stand out in my mind. At the conference in Palm Springs I will be passing the gavel to Mark Alvarado from the City of Monrovia. He has been hard at work planning his year as President and I am convinced that I am passing the baton to someone who is ready for the race.

*(continued on page 7)*

**February 2006**

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*Take advantage of our monthly publication by sharing your ideas with us. CSMFO is always seeking input from all members on topics in any department section. Don't forget to visit the website at [www.csmfo.org](http://www.csmfo.org) for the latest news or call us at 916/658-8210!*

**The MININEWS  
is your newsletter!**

## 2005 CSMFO

### Officers and Directors

#### **President,**

Janet Salvetti, Stockton

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Mark Alvarado, Monrovia

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Anita Lawrence, Camarillo

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Debbie Michel, League of CA Cities

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Bret Plumlee, El Segundo

Carolyn Dominguez, San Luis Obispo

Lisa Hildabrand, Carlsbad

Brad Grant, Merced

### Committees

#### **Administration**

David Cain, Chino

Cathy Lucas, Stockton

Bob Biery, Westlake Village

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Thomas Fil, Belmont

Dennis Danner, Newport Beach

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Agnes Walker, Costa Mesa

Gina Schuchard, Santa Clarita

Pamela Arends-King, Seal Beach

Cindy Guziak, Orange County Fire

Authority

#### **Career Development**

Viki Copeland, Hermosa Beach

Christy Pinuelas, Camarillo

Greg Baird, Modesto

Ronnie Campbell, Lakewood

Mary Bradley, Sunnyvale

#### **Debt, Benefits & Treasury**

Pauline Marx, San Francisco

Josh Betta, South Pasadena

Bill Statler, San Luis Obispo

#### **Intergovernmental Relations**

Tracey Hause, Arcadia

Jesus Nava, Burlingame

Irwin Bornstein, Mission Viejo

#### **Professional & Technical Standards**

Bill Thomas, Rancho Cordova

Jesse Takahashi, Campbell

Gavin Curran, Laguna Beach

Sandra Schmidt, Las Virgenes MWD

#### **Technology**

John Adams, West Hollywood

Rob Sousa, Benicia

Julia James, South Gate

Barbara Boswell, Lancaster

#### **Scholarship Program**

Steve Conway, Los Gatos

Candis Hong, Thousand Oaks

## Getting To Know Your Chapter Chairs

Anita Lawrence, Finance Director, City of Camarillo

Susan Mahoney is the Chapter Chair for the Sacramento Valley Chapter. The Sacramento Valley Chapter covers the area north to the City of Paradise and south to the City of Elk Grove. Its eastern boundary includes the City of South Lake Tahoe and Dixon is on the west. There are 36 cities and many special districts. They meet twice each year. Because of the diversity and geographic size of the chapter, Susan's goal is to offer a variety of subjects at each meeting to make it worthwhile for members to make the long drive to the Sacramento area. They will be meeting jointly with the Sacramento area division of the California Municipal Treasurers Association (CMTA) in 2006.

Susan has been the Chapter Chair since 2002.

Susan Mahoney

Chapter Chair for Sacramento Valley

Susan was the first employee for the City of Citrus Heights and has been the Finance Director there for eight years. She has lived in California (not Nebraska), for four years. In 1999, she became a CPA. She has been a CPA for nine years, an Accountant for four years in public accounting.

Susan says that chapter networking adds that many times we get through networking that is helpful to us.

Outside of work, she stays in Maui, when he's not sure and works part time as a favorite thing is visiting

Susan encourages all members on a regular basis. She adds that CSMFO is the information hotline for all California municipal finance professionals. It is difficult for any one person to stay up to date on the laws and requirements of our profession. CSMFO makes our jobs easier and helps us make the most out of our careers in government finance.

Susan has really shown her commitment to CSMFO and to her chapter members since she is now entering her fifth year as the Chapter Chair. Thank you, Susan, for your dedication and your perseverance.



## Technology Update

The CSMFO Technology Committee is still seeking ideas for increasing services to CSMFO members, and we'd like to invite you to participate in our brainstorming. The organization has renewed its commitment to providing the best online experience for members, and to that end, rolled out a members' only section late last year. We plan to expand this area over the coming year, and look to members for suggestions regarding what features they'd like to see made available.

As you may have noticed over the past months, we've been beefing up the content on the public site as well. Our calendar features information about relevant workshops and training courses offered by other professional organizations. We've also been working to post current news items of interest to our members and those who visit the CSMFO website. Another key enhancement to the website has been the addition of Coaching Corner podcasts. Members can now download and listen to Coaching Corner sessions as time permits. The podcasts can be accessed at: <http://podcast.csmfo.org/> — please note that you don't have to have an MP3 player to benefit from this service.

The Technology Committee looks forward to hearing from members regarding the website and how we can leverage new media to improve service to the organization. Please send your suggestions to [webmaster@csmfo.org](mailto:webmaster@csmfo.org).

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## CSMFO Chapter Chairs

Chapter Assistant - Cheryl Yerxa, League of California Cities 916/658-8210 or [cyerxa@cacities.org](mailto:cyerxa@cacities.org)

<b><u>Chapter</u></b>	<b><u>Chairperson</u></b>	<b><u>Telephone</u></b>	<b><u>Email Address</u></b>
Central Coast	Gayla Chapman	805/473-4552	<a href="mailto:gchapman@grover.org">gchapman@grover.org</a>
Central Los Angeles	Becky Lingad	562/860-0311	<a href="mailto:becky_lingad@ci.cerritos.ca.us">becky_lingad@ci.cerritos.ca.us</a>
Central Valley	Teri Albrecht	209/577-5458	<a href="mailto:albrecht@cityofmerced.org">albrecht@cityofmerced.org</a>
Channel Counties	Christy Pinuelas*	805/388-5358	<a href="mailto:cpinuelas@ci.camarillo.ca.us">cpinuelas@ci.camarillo.ca.us</a>
Coachella Valley	John Falconer	760/777/7150	<a href="mailto:jfalcone@la-wuinta.org">jfalcone@la-wuinta.org</a>
Desert Mountain	Cindy Prothro	661/723/6038	<a href="mailto:cprothro@cityoflancaster.org">cprothro@cityoflancaster.org</a>
East Bay	Vacant		
Imperial County	Veronica Alvarado	760/768-5421	<a href="mailto:valvarado@calexico.ca.gov">valvarado@calexico.ca.gov</a>
Inland Empire	Laura Nomura	951/826-5972	<a href="mailto:lnomura@riversideca.gov">lnomura@riversideca.gov</a>
Monterey Bay	Marc Pimentel	831/646-3947	<a href="mailto:pimentel@ci.monterey.ca.us">pimentel@ci.monterey.ca.us</a>
North Coast	Bill Mushallo	707/543-3092	<a href="mailto:bmushallo@ci.santa-rosa.ca.us">bmushallo@ci.santa-rosa.ca.us</a>
Northeast Counties	Steve Strong	530/225-4087	<a href="mailto:sstrong@ci.redding.ca.us">sstrong@ci.redding.ca.us</a>
Northwest Counties	Carolynn Thomas*	707/441-4114	<a href="mailto:cjthomas@ci.eureka.ca.gov">cjthomas@ci.eureka.ca.gov</a>
Orange County	Esmyrna Jorge	949/707-2626	<a href="mailto:mjorge@ci.laguna-hills.ca.us">mjorge@ci.laguna-hills.ca.us</a>
Peninsula	Stuart Schillinger	415-508-2451	<a href="mailto:schillinger@ci.brisbane.ca.us">schillinger@ci.brisbane.ca.us</a>
Sacramento Valley	Susan Mahoney	916/725-2448	<a href="mailto:smahoney@ci.citrus-heights.ca.us">smahoney@ci.citrus-heights.ca.us</a>
San Diego County	Maria Kachadoorian	619/585-5658	
San Gabriel Valley	Terrence Beaman	626/932-5513	<a href="mailto:tbeaman@ci.monrovia.ca.us">tbeaman@ci.monrovia.ca.us</a>
South Bay	Stella Georgious	310/524-2324	<a href="mailto:sgeorgious@elsegundo.org">sgeorgious@elsegundo.org</a>
South Bay	John Morreale	310/217-9521	<a href="mailto:jmorreale@ci.gardena.ca.us">jmorreale@ci.gardena.ca.us</a>
South San Joaquin	Judy Bier	559/896-7516	<a href="mailto:judyb@cityofselma.com">judyb@cityofselma.com</a>

\* Indicates Senior Chapter Chairs

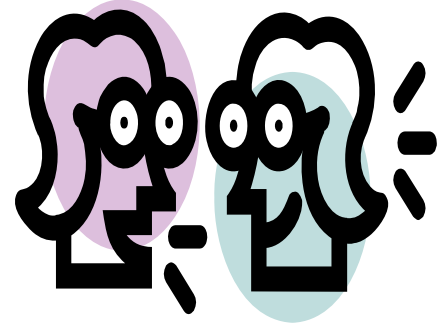
## Double Talk

By Debbie Michel

Governor Schwarzenegger released his budget proposal for Fiscal Year 2006-2007 on January 10<sup>th</sup>. While the initial read indicates good news for cities, the League is still working on an in-depth analysis of the different proposals. Sign up for the League's ***Priority Focus*** ([http://www.cacities.org/resource\\_files/22268.PF%20sign-up.htm](http://www.cacities.org/resource_files/22268.PF%20sign-up.htm)) or visit the League website at [www.cacities.org](http://www.cacities.org) for the latest budget updates.

Here are a few of the Budget Highlights:

- **Mandate Reimbursement for Local Governments.** The budget includes \$98.1 million for repayment of deferred payments owed to local government for mandate claims prior to the FY 2004/05 budget year. The state is required to pay back approximately \$1.1 billion over a 15 year period, pursuant to the FY 2005/06 Budget agreement.
- **New Mandates Unit.** The proposal appropriates \$537,000 financed from proposed mandate cost savings for a unit within the Department of Finance devoted to addressing issues related to reimbursable state-mandates local programs, including the development of policies and processes to improve the mandates system.
- **Funding for Improved Tax Collection.** The proposal includes \$1.1 million for the Board of Equalization to undertake additional enforcement of sales and use tax collections. The budget estimates that this could result in an additional collection of \$13 million in local sales tax revenues for cities and \$5 million for counties.
- **Proposition 42.** Fully funded in the FY 2006/07 budget at \$1.4 billion. The budget also includes an additional \$920 million as a repayment of Prop. 42 (sales tax on gas) funds that were borrowed in prior years. Although there is a two-year "gap" in the existing statutory funding formula for local streets and roads, cities and counties will still receive \$255 million for local streets and roads from the repayment funds. The governor has also proposed a constitutional amendment that will permanently protect Prop. 42 funds in the future.
- **\$40 million for Booking Fees.** This funding is a placeholder for this issue and will require legislation to specify how these funds will be allocated.



Keep an eye out for more budget updates coming soon! To view the complete proposal, visit the Department of Finance website at [www.ebudget.ca.gov](http://www.ebudget.ca.gov). Also to view Governor Schwarzenegger's Strategic Growth Plan Briefing Packet, please log on to [http://www.governor.ca.gov/govsite/pdf/press\\_release\\_2006/SGP\\_Overview.pdf](http://www.governor.ca.gov/govsite/pdf/press_release_2006/SGP_Overview.pdf).

## Contribute to the CSMFO MiniNews

CSMFO encourages members to share items of interest with other local finance officials. If your city or agency has successfully addressed a fiscal problem, implemented a new program or just have some great ideas, we want to hear from you. Your comments on current fiscal issues are also welcome. Please forward your articles to Cheryl Yerxa at [cyerxa@cacities.org](mailto:cyerxa@cacities.org) by the monthly deadline of the 25th.

## Editor's Note

It is the policy of CSMFO to permit articles of interest to be published for their educational or reference value in the MiniNews. The Board advises readers of these articles that the Board makes no endorsement or verification of accuracy of cited references. Readers are reminded that such articles are the opinion of the article's author.

## Annual Conference Update

By Mark Alvarado

The Annual conference is just a couple of weeks away! I hope you have registered and have made your hotel reservations! Whether you are staying at the Wyndham, the Hilton, or some other secret location, you'll be in beautiful Palm Springs enjoying a great conference. The anticipated attendance should be the highest we have ever had! The conference will be held on February 21<sup>st</sup> through the 24<sup>th</sup>. If you still need a registration packet, vendor exhibitor registration information, and/or hotel information, please check the CSMFO website, [www.csmfo.org](http://www.csmfo.org).

The Pre-Conference training class is already sold out! Thank you for everyone's interest in this course. If you are not attending the training class, hopefully you are signed up to play golf. This year's golf tournament will be at the Desert Willow Golf Resort, Mountain View Course, located in Palm Desert. If you're into golf, this is a great course!

The conference committee has lined up truly inspirational speakers, as well as top-notch break out session topics. Some of the breakout session topics are listed in your registration packet. A cyber café will be available for your Internet use. The cocktail reception will be held on Wednesday night, and to add a little flair to the event, a jazz trio will perform for your pleasure. This night is a free night, so make your plans early to have dinner with friends and colleagues.

Thursday will kick off with Christopher Thornberg, a Senior Economist with the UCLA Anderson Forecast. Roy Firestone, host of ESPN's Up Close Prime Time, will be the keynote speaker at lunch. An accomplished singer, impressionist, and humorist, he has performed in Las Vegas and The Grand Ole Opry! Thursday night will take us back to *Classic Hollywood – Swingin' Sounds and Hot Tables*. The Palm Springs Air Museum will have that old Hollywood look and feel, including movie star impersonators and casino tables. The band *Uptown* will perform music from the 40's to the 80's. Cocktail attire is encouraged but not required.

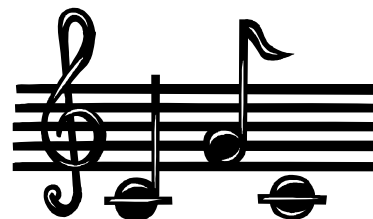
Looking forward to seeing everyone in Palm Springs!



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*Life has two rules: Number one, never quit; Number two, always remember rule number one.*

*Duke Ellington (1899-1974) Musician and composer*





## ***Some Things You Need to Know...***

### **CSMFO members—boost your career with the CSMFO Coaching Program anytime, anywhere!**

NEW—CSMFO PODCASTS—Want to be sure that you never miss one of the panel discussions? Subscribers to CSMFO Podcasts will receive recordings of the sessions delivered directly to their iPods, MP3 players, or personal computers for listening at their convenience. You can subscribe to CSMFO Podcasts at <http://podcast.csmfo.org>. The most recent Coaching Panel, “Hot Job Opportunities for Finance Professionals,” (January 18, 2006) is now available for listening.

WANT A NEW IPOD OF YOUR OWN?—Simply send an email with your name, address, and city or special district to [iPod@csmfo.org](mailto:iPod@csmfo.org) to enter a drawing for an iPod Nano 4GB donated for the CSMFO Coaching Program by Bob Murray & Associates. You must be from a city or special district with a membership in CSMFO to win. The drawing will be held at the CSMFO Annual Seminar in February. You need not be present to win. Email entries must be received by 5 p.m., Monday, Feb. 20.

Enjoy!

Don Maruska  
Master Certified Coach  
CSMFO Coaching Program Director  
see “Coaching Corner” at [www.csmfo.org/coaching/](http://www.csmfo.org/coaching/)

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## **A Note from GFOA**

GFOA's 100th Annual Conference will be held May 7-10, 2006 in Montreal, Canada.

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### ***Well – I knew that.....***

beau ideal \boh-ay-DEEL\, noun; plural beau ideals:  
A perfect or an idealized type or model.

To the populace, of course, Hindenburg remains the national hero and beau ideal; nay, almost the national Messiah.

—H.L. Mencken, “Ludendorff,” [2]The Atlantic, June 1917

### President's Message cont.

*(continued from pg. 1)*

So this is my final article as your President for the MiniNews. It's been a privilege and the high point of my career and a wonderful learning experience. As I end, in case I had forgotten to tell you.....**Thank You** for a wonderful year! I look forward to seeing all of you in Palm Springs!



### Sales Tax Subcommittee

*By Bret Plumlee*

At the August 16, 2005 CSMFO Board meeting, the Board formed a Sales Tax Subcommittee to review Sales Tax exemptions and other potential sales tax revenue generating items such as taxing services. Lloyd DeLlamas from Hinderliter, DeLlamas, and Associates (Hdl) offered to help CSMFO by providing research materials on the topic and participating on the Subcommittee.

Objectives of the Subcommittee include reviewing sales tax exemptions that are currently in place to determine if it would be worthwhile to pursue changes in legislation to eliminate or change some exemptions and passing on pertinent information the Subcommittee gains from its research to the Board.

The Subcommittee consists of CSMFO members, consultants from both Hdl and MBIA MuniServices, and two League of California Cities representatives. The members are Lloyd DeLlamas, Fran Mancia, Bret Plumlee, Jim McAdler, Bob Biery, Tracy Hause, Viki Copeland, Ronnie Campbell, Debbie Michel, and Jean Korinke.

The Subcommittee has been meeting to gain a broad educational base on various sales tax issues including State Board of Equalization sales tax exemptions and the State's Streamlined Sales Tax Project. The Subcommittee had a phone conference with Jean Korinke of the League of California Cities for a briefing on what their focus group studies revealed about public attitudes toward taxing services and bringing everyone up to date on the federal Streamline Sales Tax Project. They also discussed ways of providing feedback between the League of California Cities and CSMFO on various sales tax issues.

The next step is to schedule a meeting with Larry Bergkamp from the Board of Equalization to discuss the State's streamlined sales tax study.

In an effort to help identify some California sales tax exemptions that are not normally found in other states, the subcommittee is also planning on meeting with Jean Ross, Executive Director of the California Budget Project who has supported the concept of eliminating some exemptions in the past.

The subcommittee is planning on having phone conferences the fourth Thursday of every month as needed. If you are interested in finding out more information or participating in the phone calls or on the Subcommittee, please contact Bret Plumlee, Director of Administrative Services with the City of El Segundo at 310-524-2314.

### *Need Training in Governmental Accounting?*

The CSMFO through the Career Development Committee has an offer for you. With Moreland and Associates as instructors, the CSMFO offers Intermediate Government Accounting to its members. If you would like your city or agency to host at your facility a one full day for training, please contact Margaret Moggia, Intermediate Accounting Coordinator, either through email at [margaretm@wcbwater.org](mailto:margaretm@wcbwater.org) or by phone at (310) 660-6256. The Career Development Committee will help advertise the course, we just need your help for a location.

## Here are some upcoming CDIAC programs for 2006. Don't miss out!

### **Mechanics of a Bond Sale**

March 16-17, 2006, Foster City, CA

This is CDIAC's intermediate debt issuance course. This one and one-half day program covers the methods of structuring a debt financing, selecting a financing team, preparing legal documents, working with rating agencies, marketing and pricing a debt issue, understanding federal arbitrage rules and regulations, and investing bond proceeds.

### **Dynamics of Marketing and Pricing Bonds Workshop**

April 12, 2006, San Francisco, CA

This is a one-day workshop designed to provide issuers with an understanding of how bonds are marketed and priced. A panel of speakers will take participants through the negotiated and competitive bond sale process and the market factors that go into pricing bonds in order to give participants a better understanding of the logic that goes into the pricing process. As an added bonus, participants will have an opportunity to view the pricing desk of an underwriting firm.

### **Current Practices in Assessing and Using Developer Fees**

May 4, 2006, Ontario, CA

May 5, 2006, Sacramento, CA

This half-day workshop is designed to assist local governments to understand current practices and policies related to assessing and managing a developer fees program. The workshop will assist local communities to build cooperative relationships with developers and achieve their development plans.

### **UCLA Extension Smart Growth/5th Annual CDIAC Tools to Revitalize California Communities**

May 10, 2006, Los Angeles, CA

This is CDIAC's 5th Annual Conference highlighting various financing tools to assist California Communities with economic development. Sessions at the UCLA Extension Smart Growth Conference (co-hosted by CDIAC) will be determined by a committee comprised of members selected by UCLA and CDIAC staff.

For more information please visit [http://www.treasurer.ca.gov/cdiac/seminars\\_06.htm](http://www.treasurer.ca.gov/cdiac/seminars_06.htm)

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## Up the Ladder

**FINANCE MANAGER** – City of Downey, CA. Salary: \$7,369 - \$8,994 monthly plus excellent benefits. The Finance Manager supervises and manages a staff of professional, technical and clerical accounting personnel involved in payroll, accounts receivable and payable, general ledger monitoring, business registration, cashiering, utility billing, ambulance billing and related work. This position assists the Director of Finance in establishing controls for new financial systems and develops procedures to improve existing systems; develops financial statements and reports in accordance with generally accepted accounting principles and legal requirements; and prepares and submits annual financial reports to various regulatory agencies. The Finance Manager participates in the preparation of the City's annual operating and capital improvement budget. Requires a Bachelor's degree with major course work in Accounting, Business Administration or Public Administration and five years of increasingly responsible professional experience in public accounting and financial work including two years in a supervisory capacity. A knowledge of management information systems including Eden Financial System desirable. Apply to: City of Downey, Personnel Office, 11111 Brookshire Avenue, P.O. Box 7016, Downey, CA 90241. (562) 904-7293. Visit our website at [www.downeyca.org](http://www.downeyca.org). Filing deadline: 5:30 p.m., Friday, March 3, 2006. EOE

**ACCOUNTANT**, City of Bell Gardens, CA. Salary: \$4,679 – 5,687 per month. Under the general direction of the Accounting Manager and/or the Director of Finance and Administrative Services, the Accountant performs professional accounting tasks related to the audit and reconciliation of accounts. Responsible for the City and the Redevelopment Agency's accounting operation functions; provides professional, administrative and technical financial support to the Finance Department. The incumbent is expected to exercise independent judgment, wisdom, common sense, and initiative in establishing efficient and effective departmental operations consistent with City Council policies and administrative guidelines. Duties include but are not limited to the following: preparing journal entries; assisting in the preparation of year end reports and schedules; preparing expenditure and revenue reports; assisting in the preparation of the city's budget and Comprehensive Annual Financial Report (CAFR); analyzing and reconciling bank and ledger accounts; performing internal audits of sub-account systems. Incumbent will Interface with independent auditors; maintain grant related records and prepare periodic grant reports; assist in the development and modification of computerized accounting systems; prepare financial statements in accordance with generally accepted accounting principles (GAAP) and governmental accounting and financial reporting standards; analyze and prepare financial reports in compliance with federal, state, and local laws, rules, and regulations; maintain accounting files and or records; review accounting methods; may train other employees in the areas of payroll, accounts payable, and accounts receivable. Requirements include graduation from an accredited four-year college or university with a degree in accounting, finance, business administration, public administration, or a closely related field

and three years of municipal accounting experience. Familiarity with EDEN governmental accounting system is highly desirable. Possession of or ability to obtain a Class C California driver's license and a satisfactory driving record may be required for some assignments. To apply, contact the Personnel Department, 7100 S. Garfield Avenue, Bell Gardens, CA 90201. 562.806.7700 or FAX 562.928.5992. Web site: [www.bellgardens.org](http://www.bellgardens.org). Open until filled.

**FINANCE DIRECTOR**, Town of Fairfax, CA. Salary up to \$84,000 annually; CalPERS 2.5% at 55 retirement plan; administrative leave; excellent benefits. Salary to be reviewed in 2006. The Town of Fairfax is seeking a hands-on finance professional able to fulfill the full range of finance functions in a small municipality. The successful candidate will enjoy considerable autonomy and authority over his/her areas of responsibility, plus opportunities for creative approaches. Will work with new Town Manager on a long-range strategic financial plan. Will consider a first-time Finance Director. A perfect opportunity for mid-career professional. Enjoy a supportive work environment; wonderful small-town atmosphere; walk to shops and restaurants in the charming downtown; be close to biking and hiking trails and other recreational amenities in beautiful Marin County. This is a full-time department head position. Please contact Linda Kelly, Town Manager, with any questions at (415) 458-2345. Apply ASAP. Open until filled. Resumes will be reviewed upon submittal. Submit resume and five work-related references to Town Manager, Town of Fairfax, 142 Bolinas Road, Fairfax, CA 94930.

**FINANCIAL SERVICES MANAGER**, Garden Grove, CA. Salary: \$6,307 – \$8,501/mo. DOQ. This management position performs complex professional and analytical work in support of all Finance Department functions. The Financial Services Manager assists the Finance Director with the overall administration of the Finance Department and also has direct administrative and management responsibility for the city's Accounting Division functions including: General ledger and financial reporting, financial planning, debt issuance and administration, utility rates, accounts payable, and payroll. The position requires a BA/BS Degree in Accounting, Finance, Business, Public Administration or related field and four years of highly responsible municipal accounting and finance experience, including two years in a supervisory capacity. MBA, MPA, or CPA desirable. Please visit [www.ci.garden-grove.ca.us](http://www.ci.garden-grove.ca.us) to download the application or call City of Garden Grove Personnel Department at 714-741-5004 for application and job flyer. Application deadline is 3/16/05.

**SENIOR ACCOUNTANT**, City of Glendale, CA. Salary: \$65,448 - \$81,060 yearly. Lead accountant position to the City's Community Development & Housing department's programs and services. Plans, organizes, and supervises accounting and financial reporting activities, including general accounting, and federal and state contract and grant accounting. Three years of responsible accounting experience, preferably in a government agency. Experience with an enterprise resource planning system and federal grant financial management experience desirable. Bachelor's degree in Accounting or a related field. This position is a Mid-Management position with many excellent benefits. Apply immediately. Open until filled. Job description, City application and supplemental questionnaire available at: [www.ci.glendale.ca.us/job.asp](http://www.ci.glendale.ca.us/job.asp). For more information call (818) 548-2110.

**FINANCE MANAGER**, City of Goleta, CA. Salary: \$7,137 - \$8,675/month. The City of Goleta is seeking an experienced, hands-on municipal finance professional to supervise and monitor the activities of the city's financial operations, including accounting and revenue management, financial reporting, internal and external audits, budget development, cost accounting, debt financing, revenue forecasting, general ledger, and fixed assets. Requires a Bachelor's degree in public or business administration, accounting, or related field, five years of professional finance experience, and two years of supervisory experience. Public agency experience and CPA certification desirable. Apply by February 28, 2006, 12:00 p.m., at City of Goleta, 130 Cremona Drive, Suite B, Goleta, CA 93117, (805) 961-7500, or city website at [www.cityofgoleta.org](http://www.cityofgoleta.org). City application required. Faxes not accepted.

**ACCOUNTANT II**, City of Grass Valley, CA. Salary \$3,776-\$4,590 per month; excellent benefits including 2% @ 55 with EPMC PERS retirement. The City of Grass Valley is currently recruiting for the professional-level position of Accountant II. Desired minimum qualifications include computer literacy, a thorough knowledge of accounting principles and practices as well as governmental accounting practices including budgeting and fixed asset accounting. Essential duties include: Performing audits; project cost accounting; preparation of comprehensive reports including search for special projects; maintenance and monitoring of the city's fixed assets; budget accounting; prepares various reports for State Controller's Office, State Treasurer's Office, State Board of Equalization, and others. Experience and Education equivalent to a Bachelor's degree with major course work in accounting or related field plus three years of experience in governmental accounting. Final filing date: 5:00 PM, February 17, 2006. Call or visit City of Grass Valley, Human Resources at (530)274-4311, 125 East Main Street, Grass Valley, CA 95945. Or visit us on the web at [www.cityofgrassvalley.com](http://www.cityofgrassvalley.com) EOE

**ACCOUNTING SPECIALIST I**, Lone, CA. Salary Range: \$2,913.00 - \$3,540.00. Under direction, performs responsible work in carrying out general accounting and bookkeeping functions; prepares accounting records and reports; and performs related work as required. Prepares general journal entries; posts general ledger; prepares year end accruals; reconciles ledger with subsidiary ledgers, performs analysis of accounts payable, payroll deductions, liabilities, refundable deposits and suspense accounts; prepares monthly payroll; prepares monthly reports for P.E.R.S.; maintains all employee benefits records; prepares warrants; fixed assets; maintains all paid bills files; codes revenue to appropriate accounts. This class reports to an assigned Supervisor or City Administrator. Desirable qualifications include knowledge of general office practices and procedures; methods and terminology used in financial and statistical clerical work; familiarity with governmental accounting and budget preparation process; and a general knowledge of city government operations. Must have ability to make computations rapidly and accurately; prepare and maintain accurate statistical reports; operate various office equipment, use of computer spreadsheets, calculator, adding machine or other financial equipment; type accurately; understand principals of purchasing, posting and charts of accounts and related finance department practices; communicate effectively orally and in writing; and maintain effective working relationships with employees and the public.

# Up the Ladder

(Continued from pg. 10)

**ACCOUNT TECHNICIAN III** - City of La Mirada, CA. Salary: \$3,459 to \$4,306 per month, plus excellent benefits. Under supervision of the Administrative Services Director or Accountant II, performs a variety of functions including payroll, accounting, benefits management, report filing, purchasing, accounts payable and receivable, revenues, and treasury. Ideal candidate should have knowledge of Business English, arithmetic, and the principles of governmental accounting and reporting; two years recent accounting experience, preferably for a city or other public agency is required. Any combination of experience and training that would provide the required knowledge, skills, and abilities would be qualifying for experience. Graduation from HS or the equivalent is required. College level coursework in Accounting or Finance is preferred. Possession of a valid CDL. Apply by: Friday, February 17, 2006, 4:30 p.m. Apply at City Hall, 13700 La Mirada Blvd., La Mirada, call (562) 902-2357. EOE.

**FINANCIAL SERVICES MANAGER**, Lodi, CA. Salary: \$81,985 – \$99,652. Performs highly responsible and professional work in planning, organizing, directing, and reviewing programs and activities related to the management of the City's accounting and financial reporting systems. Responsible for the development and maintenance of an effective division in delivering support services to the operating departments. Responsible for management of the city's annual financial reporting needs, internal and external audits, cost accounting programs, accounting operations, and other related duties. Seven years of increasingly responsible professional work experience in financial management operations, four years of which shall have been in a supervisory capacity. BA degree in accounting, finance, business administration, economics, public administration, or related field is required and a Masters Degree or CGFM (Certified Government Financial Manager) is highly desirable. Resumes with an attached application must be received in the Human Resources Division no later than 5:00 p.m., on 2/21/2006. Postmarks will not be accepted. Apply at: City of Lodi: Human Resources Division; 221 West Pine Street; Lodi, CA 95240; Phone (209) 333-6704. [www.lodi.gov](http://www.lodi.gov)

**BUDGET MANAGER**, City of Lodi, CA. Salary: \$81,985 – \$99,652. Performs highly responsible and professional work in planning and coordinates the preparation of the city's annual operating and capital improvement budget. Manages the city's investment portfolio, including the development and implementation of investment policies, strategies, procedures, and reporting practices. Establishes effective banking service relationships with the city's operating banks and the general banking community. Prepares revenue forecasts and monitors the performance of key revenue sources such as sales taxes, business taxes, transient occupancy taxes, and various service charges and development impact fees. Seven years of increasingly responsible professional work experience in financial management operations, four years of which shall have been in a supervisory capacity. BA degree in accounting, finance, business administration, economics, public administration, or related field is required. Masters Degree or CGFM (Certified Government Financial Manager) is desirable. Resumes with an attached application must be received in

## ACCOUNTING SERVICE

of West Hollywood, CA. Salary: \$115,673 annually, plus benefits package. The City of West Hollywood (population 37,000) is a premier city being located in the center of one of the world's greatest concentrations of creative arts and entertainment districts. This position reports directly to the Director of Finance and Technology and is responsible for managing all accounting operations. The candidate's primary responsibility will be to oversee the annual audits, and assure adherence to accounting principals. For a detailed brochure and application visit: [www.weho.org](http://www.weho.org) or contact: Conrad Corral at (323) 848-6318 or [cacorral@weho.org](mailto:cacorral@weho.org). First Application Review: March 30, 2006.

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- Moreland & Associates, Inc. is a CPA firm serving all of California that provides interim financial staffing to cities and special districts experiencing temporary vacancies in key finance and accounting positions. We are seeking Senior Accountants, Accounting Managers, Finance Directors and other professionals with governmental accounting experience who would like to work on an interim basis, either full- or part-time. For more information, please contact Mindy Jacobs at 949-221-0025 x226 or [mjacobs@moreland-assoc.com](mailto:mjacobs@moreland-assoc.com).

**CITY TREASURER**, San Diego, CA. Salary: DOQ. Education and experience equivalent to an advanced degree and 10 years of progressive experience. This position reports to the CFO, will serve as custodian of City monies and direct a staff of 100 responsible for general accounting, business and rental tax, collections, financing services, and investments for the nation's 7<sup>th</sup> largest city. For more informa

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# Up the Ladder

(Continued from pg. 11)

**CHIEF FINANCIAL OFFICER**, Los Angeles, CA. Salary: \$85,000 – 125,000 D.O.E. The Los Angeles Homeless Services Authority (LAHSA) is an independent public agency committed to ending homelessness in Los Angeles County by providing leadership, advocacy, and management of program funding. Under the direction of the Executive Director, the Chief Financial Officer (CFO) serves as LAHSA's Treasurer and Auditor-Controller and must comply with the duties and responsibilities set forth in California Code Section 6505.5, subdivisions (a) through (d). This position is responsible for all fiscal activities and maintains the overall integrity of fiscal data. With a staff of 10, s/he directs all internal fiscal operations of a complex governmental and multiple grants accounting system. For requirements and more information, visit: <http://www.mccormackassociates.com/searches/profile66.html>. Please contact Joseph A. McCormack, McCormack & Associates, 10061 Riverside Drive, Ste 890, Los Angeles, CA 91602. (323) 549-9200 or email [search@mccormackassociates.com](mailto:search@mccormackassociates.com).

**DIRECTOR OF FINANCE**, Omnitrans, San Bernardino, CA. Salary: \$5,135 - \$7,703/month. (Salary currently under review). Sign-on incentive negotiable up to one month's salary. Excellent fully paid Management benefits package. Omnitrans, provider of public mass transit for San Bernardino, CA is recruiting for a Director of Finance. Responsible for all accounting functions, financial analysis, investments, and department staff. Requires BA/BS in Accounting, Finance, or related field plus a minimum of seven years experience in financial management, preferably in public transit; including two years of supervisory experience. Resumes encouraged, but only as an attachment to a fully completed Omnitrans application. Must pass a pre-employment physical, drug screen, and background/criminal/credit investigation. Position open until filled. Applications available at 1700 W. 5<sup>th</sup> St, San Bernardino, CA 92411. For further information call 909-379-7260 or visit our website at [www.omnitrans.org](http://www.omnitrans.org). EOE

**FINANCE DIRECTOR**, City of Morro Bay, CA. Salary: \$7,113 - \$10,085/month + executive benefit package (PERS 2.7% @ 55). The Finance Director is a key member of the management team. Under the direction of the City Manager, the Finance Director plans, directs and coordinates the activities of the Finance Department; implements and establishes policies and procedures related to finance, business licensing, utility billing, payables, receivables, collections, payroll, purchasing and grant administration; develops and prepares the city's annual budget. Qualifications: Bachelor's degree in Accounting, Public or Business Administration or a closely related field with an MBA, CPA or MPA desired; five years of professional-level municipal or private industry accounting management experience, including at least two years of supervisory experience. To learn more about this opportunity and to obtain an application, please view the official City web-site: [www.morro-bay.ca.us](http://www.morro-bay.ca.us). Please send completed application and resume with salary history to: City of Morro Bay Personnel Department, 595 Harbor, Morro Bay, CA 93442. (805) 772-6207. Deadline to apply: Wednesday, March 1, 2006.

**CHIEF INVESTMENT OFFICER**, San Diego, CA. Salary: \$125,000 - \$150,000. Education and experience equivalent to a finance degree and five years of progressive experience. Reporting to Treasurer, this position will manage \$1.2+ billion fixed income portfolio. Bloomberg experience, advanced degree, CFA/CTP preferred. For more information go to [www.sandiego.gov/empopp](http://www.sandiego.gov/empopp). Submit cover letter and resume to Judy von Kalinowski, [jvonkalinowski@sandiego.gov](mailto:jvonkalinowski@sandiego.gov), City of San Diego, HR Department, 1200 3<sup>rd</sup> Avenue, Suite 1316, MS-56L, San Diego, CA 92101. **EOE/ADA**. Open until filled.

**ACCOUNTING TECHNICIAN**, San Diego County Water Authority, San Diego, CA. Salary: \$3496 - \$4702 per month. Incumbent will process payroll, billing, and accounts receivable; prepare bank deposits; audit timekeeping reports; and perform multiple accounting and administrative support functions. Requires high school degree or G.E.D. equivalent; college accounting courses equivalent to those required for an Associate of Arts degree; two years of financial /statistical record keeping and one year of payroll; knowledge of Microsoft Office, PeopleSoft or similar. For

additional information, please see our web site. Applications may be obtained at [www.sdewa.org/opps/employment.phtml](http://www.sdewa.org/opps/employment.phtml). Applications must be submitted by 5:00 p.m., February 6, 2006 to Human Resources Department, 4677 Overland Avenue, San Diego, CA 92123. (858) 522-6516. SDCWA is an EOE.

**REVENUE SUPERVISOR**, Orange County Transportation Authority, Orange, CA. Salary: Dependent Upon Qualifications. \$50,752 - \$77,126/Year. Excellent benefits. This position will supervise staff and all aspects of fare box revenue collections, deposit preparation, armored car pick up, the pass sales program, accounts receivable functions, and ensure compliance with the Schedule of Tariffs. Requirements include a High School diploma or equivalent and eight to eleven years accounting, finance or related experience; or a Bachelor's Degree or equivalent in accounting with four to seven years progressively responsible accounting or finance experience. Prefer two years previous supervisory experience. Must be bondable and have a valid California Driver License and safe driving record in accordance with agency standards. Requires knowledge of practices for accounting, auditing, bank/federal reserve deposits, bank depository regulations, large cash handling systems and security, coin/currency counting, ticket/pass dispensing equipment, and tariff schedules. Requires ability supervise union and non-union personnel and have proficiency with computer applications (Word and Excel). Additional information on-line at [www.octa.net](http://www.octa.net) (Career Section) or use our on-line computers located at OCTA's Employment Office, 550 South Main Street, Orange, CA. 92863. Applications must include ten year work history and be fully complete. Resumes not accepted in lieu of application. OCTA does not sponsor H1B or other work Visa's. AA/EOE/M/F/D/V

# Up the Ladder

(Continued from pg. 12)

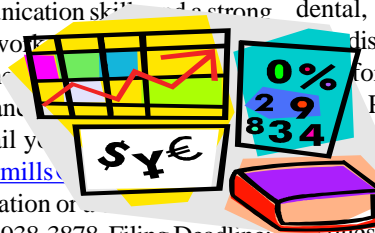
**FINANCIAL SERVICES MANAGER**, City of San Mateo, CA. Salary: \$92,040 - \$109,741/annually, + 7% City paid PERS and excellent benefit package. The Financial Services Manager reports directly to the Finance Director and assists and participates in planning, directing, organizing, supervising and coordinating the Finance Department operations; would supervise a staff of approximately six and would oversee the operations of a division that includes Accounting and Financial Reporting, Debt Administration, Payroll and Accounts Payable. Qualifications include any combination of experience and training that would likely provide the required knowledge skills and abilities. Recommendation includes five years of increasingly responsible experience in financial management and supervision, preferably in local government; training equivalent to a Bachelor's degree in business administration or a related field. A master's degree in business or a related field or CPA is desirable. To apply go to [www.cityofsanmateo.org](http://www.cityofsanmateo.org) and click on "Find a Job with the City", "Available Jobs" and "Financial Services Manager" links to complete on-line application, or mail to City of San Mateo Human Resources, 330 W. 20<sup>th</sup> Avenue, San Mateo, CA 94403. Applicants must submit a completed official City of San Mateo employment application. Based upon a review of applications received, a limited number of the best-qualified applicants will be invited to participate in the examination process consisting of a modified assessment center. This examination process is tentatively scheduled for: Monday, February 13, 2006. Recruitment Closes on Monday, February 6, 2006 at 5 pm.

**ADMINISTRATIVE SERVICES DIRECTOR**, Rancho Murieta Community Services District, CA. Located 25 miles from downtown Sacramento, California, this special district is seeking an energetic and strong financial manager with emphasis in government accounting and finance, budgeting and cash forecasting in addition to oversight of other key functional areas. A Bachelor's degree is required (Masters or CPA a plus) including progressively responsible experience in a comparable organiza-

tion. Closes on February 10, 2006. Confidential inquiries 916/630-4900. A detailed brochure can be located at [www.ralphandersen.com](http://www.ralphandersen.com).

**ADMINISTRATIVE SERVICES DIRECTOR**, City of Stanton, Orange County, CA. Salary: \$100,560 - \$122,232 (DOQ). Stanton is home to more than 38,000 residents within its three square miles in the northwestern area of Orange County. In recent years the City of Stanton has experienced rapid growth in the commercial, industrial and residential sectors, creating a balanced community with a deep sense of pride in its accomplishments. The excitement comes from revitalization of commercial and residential areas, and the attraction of major new developments created through an active redevelopment program. The city has an all funds budget of \$35 million and 35 full time employees. The new Administrative Services Director is a key member of the executive management team. The City Manager is seeking a strategic thinker with a broad background in budgeting, accounting, bond financing and information technology. The ideal candidate demonstrates a high level of integrity, ethics, initiative and an understanding of the big picture. Good communication skills and a strong commitment to teamwork are essential. A Bachelor's degree is required (advanced degree desirable). Please e-mail your resume to [lmills@cityofstanton.com](mailto:lmills@cityofstanton.com) by January 30, 2006 to [lmills@cityofstanton.com](mailto:lmills@cityofstanton.com). For additional information or to request an interview call Lisa Mills at (714) 938-3878. Filing Deadline: January 30, 2006.

**ACCOUNTANT**, City of Vallejo, CA. Salary: \$61,232-\$74,428 annually. The current vacancy is in the Accounting Division of the City's Finance Department. The Accountant is a professional, journey-level lead position that receives direction from the Accounting Manager or Assistant Finance Director. The position is responsible for financial record keeping, reporting and cost accounting functions. The ideal candidate must have the drive to work in a high-powered, fast-paced team environment, demonstrate proficiency in the preparation of spreadsheets, financial statements, analysis of assigned funds, and possess solid understanding of fund accounting as used in local government, such as general ledger account reconciliation for a variety of funds and reconciliation of the City's pooled cash of approximately \$80 million. We offer Great benefits including but not limited to: 2.7% at 55 CALPERS retirement plan; thirteen holidays, CALPERS health insurance fully-paid by the city for employee and eligible dependents; dental, vision, life insurance, and long-term disability insurance fully-paid by the city for employee and eligible dependents. Position requires a BA and two years experience, preferably in public accounting. CPA desirable. Candidate must submit application and supplemental questionnaire to be considered. Contact the HR Department at 555 Santa Clara Street (1st Floor City Hall, Rm 102) Vallejo, CA. Hotline: (707) 648-4364; Fax: (707) 648-5292; TDD (707) 648-4437 [www.ci.vallejo.ca.us](http://www.ci.vallejo.ca.us). Filing must be post marked by February 24, 2006 5:15 p.m. EOE.



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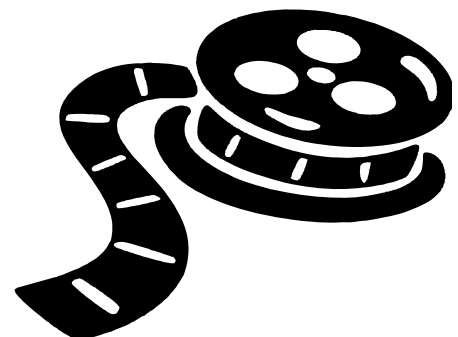
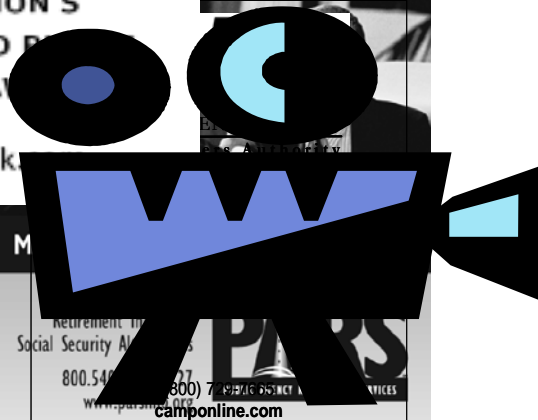
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