

The background of the slide features a vibrant galaxy scene with orange and blue nebulae and stars. In the upper left, a person is cosplaying as Chewbacca, and in the lower right, a person is cosplaying as Yoda. The title 'GUARDIANS OF THE FINANCE GALAXY' is prominently displayed in a bold, yellow, stylized font. Below it, a small graphic of a bar chart with four bars of increasing height is shown. At the bottom of the title section, the text 'THE 2019 CSMFO ANNUAL CONFERENCE' is written in a smaller, white, sans-serif font.

GUARDIANS OF THE FINANCE GALAXY

THE 2019 CSMFO ANNUAL CONFERENCE

Congratulations, You are the New Finance Director! Now What?

*Licette Maldonado, Administrative Service Director
City of Carpinteria*



Career Path and Work Experience



- City of Camarillo – 2010 to 2016
 - Accountant
 - Accounting Manager



- City of Oxnard – 2016 to 2018
 - Utilities Finance Officer
 - Interim Assistant CFO



- City of Carpinteria - Present
 - Administrative Services Director



City of Carpinteria

GUARDIANS
OF THE FINANCE
GALAXY

- Strong Management and Leadership
- City Council/City Administration relationship
- Fiscal Stability
- Great Community
- Low Staff Turnover
- Home of the “World’s Safest Beach”



First Steps as Director

- Previous Administrative Services Director
- City Manager
- Department Heads
- Administrative Services Department Staff
- Budget
- Financial Reporting/Audit
- Processes and Procedures
- Policies

Accomplishments

- Budget Process
- Department Communication/Involvement
- New Processes and Procedures
 - Payroll
 - Accounts Payable
 - Accounts Receivable
 - New Forms
- New Financial System
- Staff Training
- Year End Audit

Next Challenges 2019

- Update and Implement New Policies
 - Cash Handling – New
 - Purchasing Policy – New
 - Travel Policy - Update
- Finalize Financial Software Implementation
 - Business Licenses
 - Purchasing
 - Payroll In-House
- Audit Service
- IT Services