**COMPLIANCE CHECKLIST TEMPLATE**

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| **Debt Issue Information** |  |  |
|  | **Name of Issue** |  |
|  | **Closing Date** |  |
|  | **Principal Amount** |  |
|  | **Final Maturity** |  |
| **State Requirements** |  |  |
|  | **Annual Debt Transparency Report**  [by January 31 of each year] |  |
| **Disclosure Requirements** |  |  |
|  | **Annual Report** |  |
|  | **Material Event Disclosure**  [in a timely manner, within 10 business days] |  |
| **Tax Law Requirements** |  |  |
|  | **Debt Expenditure Dates** |  |
|  | **Allocation of Bond Proceeds** |  |
|  | **Rebate and Arbitrage Dates** |  |
|  | **Record Retention** |  |
| **Document Requirements** |  |  |
|  | **Covenants** |  |